

THE CORPORATION OF THE TOWNSHIP OF SOUTH STORMONT

BY-LAW NO. 2011-041

BEING a by-law to establish and require payment of various fees and charges in the Township of South Stormont.

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WHEREAS the *Municipal Act, 2001*, S. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, S. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Municipal Act, 2001*, S. 8 gives the municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this Act;

AND WHEREAS the *Municipal Act, 2001* S. 391 authorizes the municipality to impose Fees and Charges;

AND WHEREAS the *Municipal Act, 2001* S. 398 authorizes a municipality to add unpaid fees and charges imposed by the municipality to the tax roll for which the owners are responsible for paying the fees and charges;

AND WHEREAS the *Municipal Act 2001* S. 446 authorizes a municipality to require a person to do a matter or thing or, that in default of it being done by the person directed, the matter or thing shall be done at the person's expense.

NOW THEREFORE Council of the Corporation of the Township of South Stormont enacts as follows:

1. DEFINITIONS
  - a) "Council" shall mean the Council of the Corporation of the Township of South Stormont;
  - b) "CAO" shall mean Chief Administrative Officer, or designate, for the Township of South Stormont;
  - c) "Drainage Superintendent" shall mean the Drainage Superintendent, or designate, of the Township of South Stormont;
  - d) "Fire Chief" shall mean the Fire Chief, or designate, of the Township of South Stormont;
  - e) "Manager of Building and Development" shall mean the Manager of Building and Development, or designate, of the Township of South Stormont;

- f) "Public Works Manager" shall mean the Public Works Manager, or designate, of the Township of South Stormont;
  - g) "Township" means the Corporation of the Township of South Stormont;
  - h) "Treasurer" shall mean the Treasurer, or designate, of the Township of South Stormont;
2. Council hereby establishes Fees and Charges as set out in Schedule "A", "B", "C", "D", "E", "F" and "G" attached hereto and forming part of this by-law.
  3. No request by any person for any information, service, activity or use of Township property described in Schedule Nos. "A", "B", "C", "D", "E", "F" and "G" will be processed or provided by the CAO, Drainage Superintendent, Fire Chief, Manager of Building and Development, Public Works Manager, Treasurer, unless and until the person requesting the information, service, activity or use of Township property has paid the applicable fee in the prescribed amount as set out in Schedule "A", "B", "C", "D", "E", "F" and "G" to the By-law.
  4. Council or the CAO has the authority to waive, reduce, or otherwise vary a fee or charge for the item concerned, in accordance with the general criteria of the fee or charge.
  5. The fees as listed in Schedule Nos. "A", "B", "C", "D", "E", "F" and "G" to this By-law shall be subject to Harmonized Sales Tax (HST) where applicable.
  6. This By-law shall be known as the "General Fees and Charges By-law".
  7. Schedule Nos. "A", "B", "C", "D", "E", "F" and "G" shall be deemed to be an integral part of this By-law.
  8. Should any part of this By-law, including and part of Schedule Nos. "A", "B", "C", "D", "E", "F" and "G" be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of Schedule Nos. "A", "B", "C", "D", "E", "F" and "G" shall continue and operate and be in force and effect.

9. That the fees described herein shall become effective pursuant to the date included on each respective schedule.
10. That any by-law inconsistent with this by-law is hereby repealed.

READ and passed in open Council, signed and sealed this 25<sup>th</sup> day of May, 2011.

Original signed by Bryan McGillis

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Mayor

Original signed by Betty de Haan

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Clerk



SCHEDULE "B"  
BUILDING SERVICES DEPARTMENT

## Section 1: Building Code Administration

Taxes are not applicable.

Effective date: July 1, 2011

**Permit values are calculated on the square footage as noted below or value of construction at \$ 4.33 per \$1,000 of value, whichever is greater (minimum fee ~ \$60.00)**

ITEM	FEE
Construction Value – Square Footage	
Assembly (OBC Group A) Value Calculations (includes portable classrooms, schools, etc.) ~All Assembly Occupancies	\$ 92.19 per square foot
Institutional (OBC Group B) Value Calculations ~ Ground Floor ~ All Other Floors	\$ 139.33 per square foot \$ 82.91 per square foot
Residential (OBC Group C) Value Calculations ~ Ground Floor ~ Floors above Ground Floor ~ Finished Basement ~ Apartment Buildings (3 apts. or more) ~ Condominiums ~ Garage (attached) ~ Accessory Buildings (detached garage / shed) ~ Carports ~ Decks ~ Porches ~ Above Ground Pools ~ Inground Pools	\$ 97.61 per square foot \$ 65.08 per square foot \$ 32.54 per square foot \$ 53.15 per square foot \$ 65.08 per square foot \$ 37.97 per square foot  \$ 32.54 per square foot \$ 32.54 per square foot \$ 13.02 per square foot \$ 32.54 per square foot FLAT RATE \$60.00 \$ 21.69 per square foot
Office and Personal Services (OBC Group D) ~ Unfinished Area (Shell Only) ~ Finished Area	\$ 86.76 per square foot \$ 13.02 per square foot
Mercantile (OBC Group E) Value Calculations ~ Unfinished Area (Shell Only) ~ Finished Area	\$ 63.99 per square foot \$ 24.40 per square foot
Industrial (OBC Group F) Calculations ~ Unfinished Area (Shell Only) ~ Finished Area	\$ 49.89 per square foot \$ 24.94 per square foot
Farm Buildings Value Calculation ~ Greenhouse and Fabric Covered Pre-Engineered Farm Storage Building ~ Farm Buildings	\$ 16.27 per square foot \$ 32.54 per square foot
~ Temporary Buildings ~ Change of Use	\$ 106.32 \$ 363.06
Demolition Permits ~ Less than 6460 square feet and 3 stories or less ~ Over 6460 square feet or greater than 3 stories	\$ 60.00 \$ 600.00

SCHEDULE "B"  
BUILDING SERVICES DEPARTMENT

Section 1: Building Code Administration (Continued)

ITEM	FEE
Lot Grading (where applicable)	<p>\$ 1,000.00 deposit; the deposit will remain in the possession of the Township until required lot grading has been completed in accordance with plans and specifications to the satisfaction of the Manager of Building and Development.</p> <p>The lot grading shall be confirmed by a competent person to the satisfaction of the Manager of Building and Development. If satisfactory verification is not provided within two years of the issuance of the building permit, the fee shall be forfeited to the Township and may be used to employ a competent person to verify and / or prepare amended grading plans. In addition, the forfeited deposit may be used to correct on-site grading to conform with approved existing or amended grading plans. This does not relieve the owner / applicant of the lot grading provisions of any and all approved agreements and / or plans.</p>
Inspection Fee Deposit – excluding renovations, small and accessory buildings under \$ 50,000 value and farm buildings.	<p>\$ 500.00 deposit. Upon notification for an inspection, and subsequent work has not been completed for the requested inspection, a fee of \$ 50.00 would be charged against this deposit. In addition, a fee of \$ 100.00 will be charged against the deposit for each year lapse from the date of issuance. The balance of the deposit would be returned upon successful final inspection.</p>
Proceeding construction without permit	\$ 25.00

SCHEDULE "B"  
BUILDING SERVICES DEPARTMENT

Section 2: Municipal Law Enforcement

Taxes are not applicable.

Effective date: January 1, 2011

ITEM	FEE
Lodging House License	\$ 15.00
Lodging House License Transfer	\$ 10.00
Property Standards Appeal	\$ 250.00
Certificate of Completion	\$ 20.00
Topsoil Removal	\$ 300.00 – Application Fee Deposit – Certified Cheque or Letter of Credit (in a form satisfactory to the Township) at the rate of \$ 500.00 per acre calculated on the area of the site from which the topsoil is to be removed, prior to commencing removal of topsoil.
Retrieval of Dog from Animal Control Officer	\$ 75.00 per incident
Dog Kennel License	\$ 50.00 per year (1 – 9 dogs) \$ 75.00 per year (10 – 24 dogs) \$ 125.00 per year (24 + dogs)
Boarding Kennel	\$ 100.00
Dog License Fee (i) intact dogs in a dwelling unit, regardless of ownership (ii) spayed / neutered dog in a dwelling unit, regardless of ownership	\$ 20.00 per dog per year  \$ 15.00 per dog per year
Guide Dogs – Jan 1 - Dec 31 (i) seeing eye dog (ii) hearing ear dog	No Charge No Charge
Ontario Provincial Police Dog	No Charge
Miscellaneous (i) replacement tag (ii) Transfer	\$ 3.00 \$ 3.00

SCHEDULE "C"  
PARKS AND RECREATION DEPARTMENT

Applicable Taxes are not included.

Effective date: February 16, 2011 as per Resolution No. 033/2011

ITEM	FEE
Farran Park Camping/Day Use Fees	
<u>Overnight Camping</u>	
-Basic	\$ 23.89
-With Electricity	\$ 31.42
-Electrical/Water	\$ 35.84
<u>Weekly Camping</u>	
-Basic	\$ 142.48
-With Electricity	\$ 182.30
-Electrical/Water	\$ 216.81
<u>Monthly Camping</u>	
-Basic	\$ 546.90
-With Electricity	\$ 695.58
-Electrical/Water	\$ 831.86
<u>Seasonal Camping</u>	
-Basic	\$ 1,455.75
-Basic Waterfront	\$ 1,513.27
-With Electricity	\$ 1,752.21
-Electrical/Water	\$ 2,088.50
<u>Group Camping</u>	\$ 199.12 per night based on ten camping units. Any number over 10 will be charged a rate of \$ 19.91 per unit per night.
<u>Group Day Picnics</u>	
-Under 25 People	\$ 26.33
-25 - 50 People	\$ 56.86
-Over 50 People	\$ 85.40
<u>Other Fees</u>	
Day Pass	\$ 6.19
Monthly Day Pass	\$ 20.80
Seasonal Day Pass	\$ 51.77
Extra Vehicle Fee	\$ 2.65
Reservation Fee	\$ 8.85
Ice	\$ 3.00
Wood	\$ 2.65

SCHEDULE "C"  
PARKS AND RECREATION DEPARTMENT

Applicable taxes are not included unless otherwise stated.  
Effective date: July 1, 2011

<p><u>Recreational Facility Rentals</u> <u>Long Sault Arena</u> Daytime, Monday-Friday, 8:00 a.m. to 4:00 p.m. Minor Sports from Township Rental - Monday-Friday after 4:00 p.m. and Saturday &amp; Sunday Training Ice</p> <p>Public Skating</p> <p>School Rate Arena Board Advertising</p> <p><u>Summer Rates</u> Adults Minor Sports Rental for Event on Arena Floor</p>	<p>\$ 99.56 per hour \$ 103.98 per hour</p> <p>\$ 134.96 per hour \$ 57.52 at the discretion of the Public Works Supervisor, or designate \$ 2.00 per adult (HST included) \$ 1.00 per child (HST not applicable) \$ 75.22 per hour \$ 250.00 per year</p> <p>\$ 66.37 per hour \$ 66.37 per hour \$ 61.95 per hour plus one hour set up</p>
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Applicable taxes are not included.  
Effective date: February 16, 2011 as per Resolution No. 033/2011

ITEM	FEE
<p><u>Recreational Facility Rentals</u> <u>Long Sault Arena continued</u> <u>Additional Facilities Rental</u> * John Cleary Room</p>	<p>\$ 17.70 per hour * Should Township staff presence be required, i.e. rental outside of normal hours, applicable costs may be added to the rental fee.</p>
<p>Lancer Centre Rental</p>	<p>\$ 57.52 per hour</p>

SCHEDULE "C"  
PARKS AND RECREATION DEPARTMENT

Applicable taxes are not included.  
Effective date: May 25, 2011

ITEM	FEE
Town Hall Rental	
<u>Community Hall</u>	
- Non-Licensed Event	\$ 20.00 per hour \$ 125.00 full day rental – maximum 10 hours to be completed by 2:00 am
- Licensed Event	\$ 50.00 per hour \$ 350.00 full day rental – maximum 10 hours to be completed by 2:00 am
- Not-for-Profit Event	\$ 0.00 per hour
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<u>Community Hall and Council Chambers</u>	
- Non-Licensed Event	\$ 40.00 per hour \$ 250.00 full day rental – maximum 10 hours to be completed by 2:00 am
- Licensed Event	\$ 65.00 per hour \$ 450.00 full day rental – maximum 10 hours to be completed by 2:00 am
- Not-for-Profit Event	\$ 0.00 per hour
-	
<u>Additional fees and charges based on individual event requirements</u>	
- Damage / Key Deposit	\$ 100.00
- Additional Set-up or Tear-Down by Township Staff	\$ 20.00 per hour
- Security Guard	\$ 19.00 per hour (rate may change without notice)
- Coat Check Attendant	\$ 20.00 per hour
- Events requiring the presence of a Township Employee	\$ 20.00 per hour \$ 40.00 per hour for public holidays
- The definition of a Not-for-Profit association will be left to the discretion of the delegated Township Employee.	

SCHEDULE "C"  
PARKS AND RECREATION DEPARTMENT

Applicable taxes are not included.

Effective date: February 16, 2011 as per Resolution No. 033/2011

ITEM	FEE
Ball Diamonds	\$ 14.16 per 2 hour game \$ 243.36 - 1/2 evening per week per season \$ 53.10 per day for tournaments
Monday through Thursday Evening Seasonal Rate	\$ 281.09 - 1 full evening per week per season

Taxes are not applicable, unless otherwise stated.

Effective date: January 1, 2011

ITEM	FEE
Recreational Programs (per participant)	
<u>Summer Programs-Arena</u>	
Ball Hockey / Roller Hockey	\$ 75.00
Family (3+ children)	\$ 65.00 per participant
<u>Swimming Programs-Pools</u>	
Swim Kids (ages 1-10)	\$ 65.00
Family (3+ children)	\$ 55.00 per participant
Private	\$ 130.00
Bronze Medallion	\$ 140.00 plus study material
Public Swimming	\$ 2.00 per participant per session (HST Included) \$ 3.00 per participant per afternoon / evening swim (HST Included)
<u>Ball Programs</u>	
Tee-Ball	\$ 45.00
Softball	\$ 45.00
Baseball	\$ 90.00
<u>Soccer Program</u>	
House	\$ 55.00
Family (3+ children)	\$ 45.00 per participant

SCHEDULE "D"  
PLANNING DEPARTMENT

Taxes are not applicable.  
Effective date: July 1, 2011

ITEM	FEE
Minor Variance	\$450.00
Application for Consent (severance)	<p>3 % of appraised value from a credited appraisal firm or as assessed by the Municipal Property Assessment Corporation. This fee will include a minimum administration fee of \$ 200.00</p> <p>Other uses (commercial and industrial) - 2 % of appraised value from a credited appraisal firm or as assessed by the Municipal Property Assessment Corporation. This fee will include a minimum administration fee of \$ 200.00</p>
Zoning By-law or Official Plan Amendment	actual cost plus 25 %, \$ 1,200.00 deposit
Site Plan Agreement	actual cost plus 25 %, \$1,000.00 deposit
Part Lot Control Agreement	actual cost plus 25 %, \$ 500.00 deposit
Subdivision / Condominium Agreement	\$1,500.00

SCHEDULE "E"  
PUBLIC WORKS DEPARTMENT

Section 1: Roads

Taxes are not applicable.

Effective date: January 1, 2011

ITEM	FEE
Entrance Permit – requiring a culvert	\$ 100.00
Entrance Permit – not requiring a culvert	\$ 50.00
Entrance Permit on an urban street	\$ 50.00
Entrance Permit – Existing entrance on an urban street	\$ 50.00
Entrance culvert extensions	\$ 50.00
Permit to move Loads in Excess of Weight	\$ 25.00
Civic Number and Sign Post	\$ 110.00 per civic number and sign post
Civic Number Blade Replacement – upon notification of an error or omission in the Township civic number system	\$ 45.00
Civic Number Blade Replacement upon request of Property Owner	\$ 45.00
Civic Number Sign Post Replacement upon request of Property Owner	\$ 75.00
Curb Cut	\$ 50.00

SCHEDULE "E"  
PUBLIC WORKS DEPARTMENT

Section 2: Environmental – Waste Management

Taxes are not applicable unless otherwise stated.

Effective date: January 1, 2011

ITEM	FEE
Personal Use - Car - Van - ½ Ton Pick up Truck - Utility Trailer – Single Axle - Utility Trailer – Double Axle - 1 Ton Truck - Hay Wagon	 \$ 6.00 \$ 8.00 \$ 16.00 \$ 16.00 \$ 21.00 \$ 23.00 \$ 28.00
Freezers and Refrigerators (appliances containing Freon) that have the doors removed and certified by an authorized serviceman, that the coolant has been properly removed and disposed of	No Charge
Freezers and Refrigerators (appliances with Freon) that have <u>not</u> been decommissioned	\$ 30.00
Tire with Rims	
- Car & Light Truck	\$ 3.00
- Large Truck	\$ 3.00
- Transport	\$ 15.00
- Tractor & Loader	Not Accepted
Tires without Rims	
- Car & Light Truck	No Charge
- Large Truck	No Charge
- Tractor & Loader	No Charge
Blue Boxes	First Blue Box and/or Black Box – Free of Charge – \$ 9.25 per box thereafter (HST Included)
Composter	\$ 52.00 (HST Included)
Township Garbage Bags	\$ 1.50

SCHEDULE "F"  
FINANCE DEPARTMENT

Taxes are not applicable.  
Effective date: January 1, 2011

ITEM	FEE
* Requests for information must be received in writing	
Tax Certificates Drainage Certificate Subdivision Compliance Work Order Letters Zoning Compliance Letter	\$30.00 for the first request, \$25.00 for each additional request. Fees will apply to property specific requests only. Fees for requests within Economic Development will be charged at the discretion of the Manager.
Returned Payment Due to Insufficient Funds	\$30.00
Interest Rate for Miscellaneous Accounts Receivable	1.25% per month
Property Detail Certificate	\$25.00

SCHEDULE "G"  
FIRE DEPARTMENT

Taxes are not applicable.  
Effective date: January 1, 2011

ITEM	FEE
Fire Guard Requests	Ministry of Transportation rate (full cost recovery)
False Alarms, within a one (1) year period ~ first false alarm  ~ second false alarm ~ third false alarm	First Notice issued indicating potential financial implications \$100.00 Ministry of Transportation rate (full cost recovery)
Cost for taking action to prevent or fight a fire and/or use of (auto) extrication equipment on Provincial Highways: ~ first hour per piece of equipment  ~ each additional half hour or part thereof	Ministry of Transportation rate (full cost recovery)  Ministry of Transportation rate (full cost recovery)
Request for File Search	\$25.00
Request for Incident Report	\$30.00
Compliance Letter (written request received; search of files will be conducted and written response provided from the Fire Chief)	\$30.00
Special Occasion Permit / Inspection LCBO Inspection	\$85.00
Wood Energy Technology Transfer (WETT) Inspection (solid fuel appliance inspection)	Refer to Municipal Reception ~ Service provided by private certified individual(s)
Licensed Day Care Inspection	\$75.00
Transient Trader Licence Inspection	The cost of this inspection is included in the cost of the Transient Trader Licence as per Schedule "A" of this By-law
Open Air Burn Permit	\$10.00