

THE CORPORATION OF THE TOWNSHIP OF SOUTH STORMONT

BY-LAW NO. 2009-14

BEING a by-law to establish and require payment of various fees and charges in the Township of South Stormont.

WHEREAS the *Municipal Act, 2001*, S. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, S. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS the *Municipal Act, 2001*, S. 8 gives the municipality the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this Act;

AND WHEREAS the *Municipal Act, 2001* S. 391 authorizes the municipality to impose Fees and Charges;

AND WHEREAS the *Municipal Act, 2001* S. 398 authorizes a municipality to add unpaid fees and charges imposed by the municipality to the tax roll for the which the owners are responsible for paying the fees and charges;

AND WHEREAS the *Municipal Act 2001* S. 446 authorizes a municipality to recover the costs of terminating a danger by any or all of the methods provided for in the *Municipal Act 2001*.

NOW THEREFORE Council of the Corporation of the Township of South Stormont enacts as follows:

1. DEFINITIONS

- a) "Council" shall mean the Council of the Corporation of the Township of South Stormont;
- b) "CAO" shall mean Chief Administrative Officer, or designate, for the Township of South Stormont;
- c) "Chief Building Official" shall mean the Chief Building Official, or designate, of the Township of South Stormont;
- d) "Drainage Superintendent" shall mean the Drainage Superintendent, or designate, of the Township of South Stormont;
- e) "Fire Chief" shall mean the Fire Chief of the the Township of South Stormont;
- f) "Planning/Zoning Administrator" shall mean the Planning/Zoning Administrator, or designate, of the Township of South Stormont;
- g) "Public Works Manager" shall mean the Public Works Manager, or designate, of the Township of South Stormont;
- h) "Township" means the Corporation of the Township of South Stormont;
- i) "Treasurer" shall mean the Treasurer, or designate, of the Township of South Stormont;

2. Council hereby establishes Fees and Charges as set out in Schedule "A", "B", "C", "D", "E", "F" and "G" attached hereto and forming part of this by-law.

3. No request by any person for any information, service, activity or use of Township property described in Schedule Nos. "A", "B", "C", "D", "E", "F" and "G" will be processed or provided by the CAO, Chief Building Official, Drainage Superintendent, Applicable Fire Chief, Planning/Zoning Administrator, Public Works Manager, Treasurer, unless and until the person requesting the information, service, activity or use of Township property has paid the applicable fee in the prescribed amount as set out in Schedule "A", "B", "C", "D", "E", "F" and "G" to the By-law.
4. Council or the CAO has the authority to waive, reduce, or otherwise vary a fee or charge for the item concerned, in accordance with the general criteria of the fee or charge.
5. The fees as listed in Schedule Nos. "A", "B", "C", "D", "E", "F" and "G" to this By-law shall be subject to Provincial Sales Tax (P.S.T.) and Goods and Services Tax (G.S.T.) where applicable.
6. This By-law shall be known as the "General Fees and Charges By-law".
7. Schedule Nos. "A", "B", "C", "D", "E", "F" and "G" shall be deemed to be an integral part of this By-law.
8. Should any part of this By-law, including and part of Schedule Nos. "A", "B", "C", "D", "E", "F" and "G" be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of Schedule Nos. "A", "B", "C", "D", "E", "F" and "G" shall continue and operate and to be in force and effect.
9. That By-law No. 2008-49, being a by-law to establish and require payment of various fees and charges in the Township of South Stormont, is hereby repealed.

READ and passed in open Council, signed and sealed this 18th day of February, 2009.

Bryan McGillis

Mayor

Betty de Haan

Clerk

SCHEDULE "A"
CORPORATE SERVICES

| ITEM | CURRENT FEE |
|---|---|
| Administration Fee | 25% of total invoice |
| Fax Transmission | \$2.00 first page, \$1.00 each additional page |
| Duties of Commissioner of Oaths (non-municipal activities) | \$10.00 resident \$15.00 non-resident |
| Copies of By-laws and Reports: Comprehensive Zoning By-law | \$30.00 |
| Copies of various reports and other documents, including but not limited to: → Waterfront Development Strategic Plan → Recreation Master Plan → Road and Bridge Management Report → Business Retention and Expansion Report Electronic copy of the aforementioned reports, etc. Compact Disc of the aforementioned reports | \$0.35 per page to a maximum of \$30.00 per report No Charge \$10.00 |
| Photocopies ~Single Sided ~Double Sided | \$0.25 per page \$0.40 per page |
| Lottery License ~Raffle Ticket/Bingo ~Nevada Ticket | 3% of prize value greater than \$5,000.00 3% of total prizes per unit |
| Locating/Researching/Preparing Documents(FOI Requests) | \$25.00 per hour; minimum charge of \$25.00 |
| Transient Trader License Application Fee for Initial Application Only | \$50.00 |
| Transient Trader License – Annual Fee | \$300.00 |

SCHEDULE “B”
BUILDING SERVICES DEPARTMENT

Section 1: Building Code Administration

Permit values are calculated on the square footage as noted below or value of construction at \$4.18 per \$1,000 of value, whichever is greater (minimum fee ~ \$60.00)

| ITEM | CURRENT FEE |
|---|--|
| Construction Value – Square Footage | |
| Assembly (OBC Group A) Value Calculations (includes portable classrooms, schools, etc.) ~All Assembly Occupancies | \$88.87 per square foot |
| Institutional (OBC Group B) Value Calculations ~ Ground Floor | \$128.39 per square foot |
| ~ All Other Floors | \$79.93 per square foot |
| Residential (OBC Group C) Value Calculations ~ Ground Floor | \$94.10 per square foot |
| ~ Floors above Ground Floor | \$62.73 per square foot |
| ~ Finished Basement | \$31.37 per square foot |
| ~ Apartment Buildings (3 apts. or more) | \$51.23 per square foot |
| ~ Condominiums | \$62.73 per square foot |
| ~ Garage (attached) | \$36.60 per square foot |
| ~ Accessory Buildings (detached garage/shed) | \$31.37 per square foot |
| ~ Carports | \$31.37 per square foot |
| ~ Decks | \$12.55 per square foot |
| ~ Porches | \$31.37 per square foot |
| ~ Above Ground Pools | FLAT RATE \$60.00 |
| ~ Inground Pools | \$20.91 per square foot |
| Office and Personal Services (OBC Group D) ~ Unfinished Area (Shell Only) | \$83.64 per square foot |
| ~ Finished Area | \$12.55 per square foot |
| Mercantile (OBC Group E) Value Calculations ~ Unfinished Area (Shell Only) | \$61.69 per square foot |
| ~ Finished Area | \$23.52 per square foot |
| Industrial (OBC Group F) Calculations ~ Unfinished Area (Shell Only) | \$48.09 per square foot |
| ~ Finished Area | \$24.05 per square foot |
| Farm Buildings Value Calculation ~ Greenhouse and Fabric Covered Pre-Engineered Farm Storage Building | \$15.69 per square foot |
| ~ Farm Buildings | \$31.37 per square foot |
| ~ Temporary Buildings | \$102.50 |
| ~ Change of Use | \$350.00 |
| Demolition Permits ~ Less than 6460 square feet and 3 stories or less | \$60.00 |
| ~ Over 6460 square feet or greater than 3 stories | \$600.00 |
| Lot Grading (where applicable) | <p>\$500.00 deposit; the deposit will remain in the possession of the Township until required lot grading has been completed in accordance with plans and specifications to the satisfaction of the Chief Building Official, or designate.</p> <p>The lot grading shall be confirmed by a competent person to the satisfaction of the Chief Building Official, or designate. If written verification is not provided by the applicant within one year of the issuance of the building permit on the subject property, the fee shall be forfeited to the Township and will be used to employ a competent person to verify and / or prepare amended grading plans. In addition, the fee may be used to correct on-site grading to conform with approved existing or amended grading plans.</p> |

**SCHEDULE “B”
BUILDING SERVICES DEPARTMENT**

Section 2: Municipal Law Enforcement

| ITEM | CURRENT FEE |
|--|---|
| Lodging House License | \$15.00 |
| Lodging House License Transfer | \$10.00 |
| Property Standards Appeal | \$250.00 |
| Certificate of Completion | \$20.00 |
| Topsoil Removal | \$300.00 – Application Fee Deposit – Certified Cheque or Letter of Credit (in a form satisfactory to the Township) at the rate of \$500.00 per acre calculated on the area of the site from which the topsoil is to be removed, prior to commencing removal of topsoil. |
| Retrieval of Dog from Animal Control Officer | \$75.00 per incident |
| Dog Kennel License | \$50.00 per year (1 – 9 dogs) \$75.00 per year (10 – 24 dogs) \$125.00 per year (24 + dogs) |
| Boarding Kennel | \$100.00 |
| Dog License Fee | |
| (i) intact dogs in a dwelling unit regardless of ownership. | \$20.00 per dog per year |
| (ii) spay/neuter dog in a dwelling unit regardless of ownership | \$15.00 per dog per year |
| Guide Dogs – January 1 to December 31 | |
| (i) seeing eye dog | No Charge |
| (ii) hearing ear dog | No Charge |
| Ontario Provincial Police Dog | No Charge |
| Miscellaneous | |
| (i) replacement tag | \$3.00 |
| (ii) transfer | \$3.00 |

SCHEDULE "C"
PARKS AND RECREATION DEPARTMENT

| ITEM | CURRENT FEE |
|---|---|
| Farran Park Camping/Day Use Fees | |
| Day Pass | \$6.00 |
| Monthly Day Pass | \$20.00 |
| Seasonal Day Pass | \$50.00 |
| <u>Overnight Camping</u> | |
| -Basic | \$23.10 |
| -With Electricity | \$30.25 |
| -Electrical/Water | \$34.65 |
| <u>Weekly Camping</u> | |
| -Basic | \$137.50 |
| -With Electricity | \$176.00 |
| -Electrical/Water | \$209.00 |
| <u>Monthly Camping</u> | |
| -Basic | \$528.00 |
| -With Electricity | \$671.00 |
| -Electrical/Water | \$803.00 |
| <u>Seasonal Camping</u> | |
| -Basic | \$1,303.00 |
| -Basic Waterfront | \$1,358.00 |
| -With Electricity | \$1,589.00 |
| -Electrical/Water | \$1,914.00 |
| <u>Group Day Picnics</u> | |
| -Under 25 People | \$27.50 |
| -25 - 50 People | \$55.00 |
| -Over 50 People | \$82.50 |
| <u>Group Camping</u> | |
| -1 night | \$192.50 per night based on ten camping units. Any number over 10 will be charged a rate of \$19.25 per unit per night. |
| -2 nights | |
| -3 nights | |
| <u>Recreational Facility Rentals</u> | |
| <u>Long Sault Arena</u> | |
| <u>Winter Rates (effective September 1, 2008)</u> | |
| Daytime, Monday-Friday, 8:00 a.m. to 4:00 p.m. | \$100.00 per hour |
| Minor Sports from Township | \$105.00 per hour |
| Rental - Monday-Friday after 4:00 p.m. and Saturday & Sunday | \$135.00 per hour |
| Training Ice | Minimum of \$50.00 – Maximum of \$70.00 at the discretion of the Public Works Supervisor, or designate |
| School Rate | \$70.00 per hour |
| <u>Summer Rates</u> | |
| Adults | \$60.00 per hour |
| Minor Sports | \$60.00 per hour |
| Rental for Event on Ice Surface | \$60.00 per hour plus one hour set up |
| <u>Additional Facilities Rental</u> | |
| * John Cleary Room | \$15.00 per hour to a maximum of \$50.00 per day |
| | * Should Township staff presence be required, i.e. rental outside of normal hours, applicable costs may be added to the rental fee. |

SCHEDULE "C"
PARKS AND RECREATION DEPARTMENT

| ITEM | 2008 FEE |
|---|--|
| Lancer Centre Rental | \$60.00 per hour |
| Ball Diamonds | \$14.00/game to a maximum of 2 hours \$240.00/season \$100.00 for 2 day tournament |
| Monday through Thursday Evening Seasonal Rate (1 evening per week) | \$280.00 |
| Recreational Programs (per participant) | |
| <i><u>Summer Programs-Arena</u></i> | |
| Ball Hockey | \$65.00 |
| Roller Hockey | \$65.00 |
| <i><u>Swimming Programs-Pools</u></i> | |
| Swim Kids (ages 1-10) | \$55.00 |
| Family (3+ children) | \$45.00 per participant |
| Private | \$105.00 |
| Bronze Medallion | \$125.00 plus study material |
| <i><u>Ball Programs</u></i> | |
| Tee-Ball | \$40.00 |
| Softball | \$40.00 |
| Baseball | \$85.00 |
| <i><u>Soccer Program</u></i> | |
| House | \$50.00 |
| <i><u>Basketball</u></i> | |
| Youth | \$45.00 |
| <i><u>Badminton and Volleyball</u></i> | |
| Adult | \$45.00 |

SCHEDULE "D"
PLANNING DEPARTMENT

| ITEM | CURRENT FEE |
|-------------------------------------|--|
| Minor Variance | \$400.00 |
| Application for Consent (severance) | 3% of appraised value from an accredited appraisal firm or as assessed by the Municipal Property Assessment Corporation. This fee will include a minimum administration fee of \$125.00 Other uses (commercial and industrial) 2% of appraised value from an accredited appraisal firm or as assessed by the Municipal Property Assessment Corporation. This fee will include a minimum administration fee of \$125.00 |
| Zoning By-law Amendment | actual cost plus 25%, minimum fee \$125.00 \$1,000.00 deposit |
| Official Plan Amendment | actual cost plus 25%, minimum fee \$125.00 \$1,000.00 deposit |
| Site Plan Agreement | actual cost plus 25%, minimum fee \$125.00 \$500.00 deposit |
| Part Lot Control Agreement | actual cost plus 25%, minimum \$125.00 \$500.00 deposit |
| Subdivision / Condominium Agreement | \$1,500.00 |

SCHEDULE "E"
PUBLIC WORKS DEPARTMENT

Section 1: Roads

| ITEM | CURRENT FEE |
|--|--|
| Entrance Permit – requiring a culvert | \$100.00 |
| Entrance Permit – not requiring a culvert | \$50.00 |
| Entrance Permit on an urban street | \$50.00 |
| Entrance Permit – Existing entrance on an urban street | \$50.00 |
| Entrance culvert extensions | \$50.00 |
| Permit to move Loads in Excess of Weight | \$25.00 |
| Civic Number and Sign Post | \$95.00 per civic number and sign post |
| Civic Number Blade Replacement – upon notification of an error or omission in the Township civic number system | \$35.00 |
| Civic Number Blade Replacement upon request of Property Owner | \$35.00 |
| Civic Number Sign Post Replacement upon request of Property Owner | \$60.00 |
| Curb Cut | \$50.00 |

SCHEDULE "E"
PUBLIC WORKS DEPARTMENT

Section 2: Environmental – Waste Management

| ITEM | CURRENT FEE |
|--|--|
| Personal Use | |
| - Car | \$6.00 |
| - Van | \$8.00 |
| - ½ Ton Pick up Truck | \$16.00 |
| - Utility Trailer – Single Axle | \$16.00 |
| - Utility Trailer – Double Axle | \$21.00 |
| - 1 Ton Truck | \$23.00 |
| - Hay Wagon | \$28.00 |
| - Demolition debris due to fire | No Charge |
| Freezers and Refrigerators (appliances containing Freon) that have the doors removed and certified by an authorized serviceman, that the coolant has been properly removed and disposed of | No Charge |
| Freezers and Refrigerators (appliances with Freon) that have <u>not</u> been decommissioned | \$30.00 |
| Tire with Rims | |
| - Car & Light Truck | \$5.00 |
| - Large Truck | \$15.00 |
| - Tractor & Loader | \$1.00 per inch |
| Tires without Rims | |
| - Car & Light Truck | \$3.50 |
| - Large Truck | \$12.00 |
| - Tractor & Loader | \$1.00 per inch |
| Blue Boxes (includes GST) | First Blue Box and/or Black Box – Free of Charge - \$8.25 per box thereafter |
| Composter (includes GST) | \$43.00 |
| Township Garbage Bags | \$1.50 |

SCHEDULE "F"
FINANCE DEPARTMENT

| ITEM | CURRENT FEE |
|---|---|
| * Requests for information must be received in writing | |
| Tax Certificates Drainage Certificate Subdivision Compliance Work Order Letters Zoning Compliance Letter | \$30.00 for the first request, \$25.00 for each additional request. |
| Returned Payment Due to Insufficient Funds | \$30.00 |
| Interest Rate for Miscellaneous Accounts Receivable | 1.25% per month |
| Hourly rate for specialized miscellaneous service from property owners where staff time exceeds 10 minutes NOTE: Only written requests or requests made in person will be provided a response; they will be forwarded by mail to the mailing address of the property owner on file. | \$25.00 per hour; minimum \$25.00 |
| Property Detail Certificate | \$25.00 |

SCHEDULE "G"
FIRE DEPARTMENT

| ITEM | CURRENT FEE |
|---|--|
| Fire Guard Requests | Ministry of Transportation rate (full cost recovery) |
| False Alarms, within a one (1) year period ~ first false alarm ~ second false alarm ~ third false alarm | First Notice issued indicating potential financial implications \$100.00 Ministry of Transportation rate (full cost recovery) |
| Cost for taking action to prevent or fight a fire and/or use of (auto) extrication equipment: ~ first hour per piece of equipment ~ each additional half hour or part thereof | Ministry of Transportation rate (full cost recovery) Ministry of Transportation rate (full cost recovery) |
| Request for File Search | \$25.00 |
| Request for Incident Report | \$30.00 |
| Compliance Letter (written request received; search of files will be conducted and written response provided from the Fire Chief) | \$30.00 |
| Special Occasion Permit / Inspection LCBO Inspection | \$85.00 |
| Wood Energy Technology Transfer (WETT) Inspection (wood stove inspection) | Refer to Municipal Reception ~ Service provided by private certified individual(s) |
| Licensed Day Care Inspection | \$75.00 |
| Transient Trader Licence Inspection | The cost of this inspection is included in the cost of the Transient Trader Licence as per the current Fees and Charges By-law |
| Request for Inspection (mortgage, ownership change etc.) ~ Residential (OBC Group A) / Temporary Buildings / Farm Buildings ~ Assembly (OBC Group A) (includes portable classrooms, schools), Office and Personal Services (OBC Group D) ~ Mercantile (OBC Group E) ~ Institutional (OBC Group B) ~ Industrial (OBC Group F) | \$55.00 \$70.00 \$150.00 \$100.00 \$180.00 |
| * Facilities Hall Rental | \$15.00 per hour to a maximum of \$50.00 per day * Should Township staff presence be required, i.e. rental outside of normal hours, applicable costs may be added to the rental fee. |