

Township of South Stormont Adopt-A-Road Program

The Corporation of The Township of South Stormont's ADOPT-A-ROAD PROGRAM has been established as a public service program for individuals/groups to enhance the local litter collection activities of the Township, by picking litter along its road rights-of-way. It is a way for environmentally conscious people to contribute to a cleaner and more beautiful Township Road System.

THE TOWNSHIP OF SOUTH STORMONT RECOGNIZES THE INDIVIDUAL/GROUP FOR THE ADOPTION OF		
Township Road:	From:	To:
A Distance of: Kilometres		

The individual/group named below offers to pick up litter at least two times a year along its adopted section of roadway, ensuring that litter pick-ups do not occur on the following days: Good Friday, Sundays, July 1st, Civic Holiday Weekend, Labour Day Weekend, Thanksgiving Weekend.

THIS SECTION TO BE COMPLETED BY THE AUTHORIZED GROUP REPRESENTATIVE

Under the ADOPT-A-ROAD PROGRAM, I/we agree to adopt a section of Township Road right-of-way and keep it clean.

Only individuals/groups who have received the required safety training, either from a municipal representative or from the authorized group representative, and have signed the attached form are allowed to participate in this program.

Authorized Group Representative		
Signature		
Address		
Date:	Tel. #: (Home)	Tel. #: (Office)

TOWNSHIP OF SOUTH STORMONT
 ADOPT A ROAD PROGRAM

THIS SECTION TO BE COMPLETED BY THE AUTHORIZED TOWNSHIP REPRESENTATIVE

Township Road Representative	
Signature	
Position/Title	Adopt-A-Road Program Coordinator
Date	
Telephone	

Is this an Agreement Renewal? Yes No

The following people will participate in one or more litter pick-ups. As indicated by their signatures on this agreement, the individual participants are aware of the potentially hazardous nature of the work to be performed, and agree to the following TERMS AND CONDITIONS of the Township’s ADOPT-A-ROAD PROGRAM, and agree to not hold The Township of South Stormont responsible for any injuries or damages that they may cause or suffer as a result of participation in the program.

	NAME	SIGNATURE	DATE
1			
2			
3			
4			
5			
6			
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9			
10			
11			
12			

Adopt A Road Program
PARENTAL/GUARDIAN CONSENT FORM
(For Participants 12 to 18 Years of Age)

I, _____ hereby grant permission for

Parent or Guardian's Name (print)

Participant's Name (print)

to participate in The Township of South Stormont's ADOPT-A-ROAD PROGRAM and agree that he/she will follow the terms and conditions of agreement of the program, and agree not to hold The Township of South Stormont, responsible for any injuries or damages that the above named participant may cause or suffer as a result of participating in the program. Further, I acknowledge that I am aware of the hazardous nature of the work that is to be performed.

Parent's or Guardian's Signature: _____

Date: _____

ADOPT-A-ROAD Group Name: _____

TERMS AND CONDITIONS

Participation in Adopt-a-road Program

Roadway safety is of primary importance in all Township decisions related to the ADOPT-A-ROAD PROGRAM.

Only groups and individuals determined by the Township to be responsible and to exhibit, in good faith, the desire and the ability to achieve ADOPT-A-ROAD PROGRAM objectives within the parameters of these TERMS AND CONDITIONS (such as service clubs, guides/scouts, schools, groups of neighbours, etc...) will be allowed to adopt a section of roadway right-of-way. The Township may refuse to grant a request to adopt a section if, in its opinion, granting the request would jeopardize the program, be counter-productive to its purpose, create a public safety hazard, or be in conflict with Township policies.

Participants are not considered as Officers, Employees, or Agents of the Township. Any injuries, claims, liabilities, suits, or costs arising from the individuals'/groups' activities relating to this agreement, shall be the sole responsibility of the participants. Individuals/groups shall indemnify the Township and agree to abide by the Township's guidelines and to not hold the Township responsible for any injuries or damages that they may cause or suffer as a result of participation in the ADOPT-A-ROAD PROGRAM.

Participants are encouraged to recycle materials collected from the adopted section of right-of-way, whenever and wherever possible.

MODIFICATION/RENEWAL/TERMINATION OF THE AGREEMENT OR PROGRAM

The ADOPT-A-ROAD AGREEMENT or PROGRAM may be modified in scope or altered in any manner at the discretion of the Township. Individuals/groups will have the option of renewing their agreement, subject to the approval of the Township and continuation of the program. Updated participant information is required at the time of the renewal.

The Township may terminate the agreement and/or remove the ADOPT-A-ROAD PROGRAM signs bearing the individual's/group's name if it finds that: the group is not meeting the terms and conditions of the agreement; one or more participants in the group is not

responsible; the participants are acting contrary to the guidelines of the program; the adoption is proving to be counter-productive to the program's objective; undesirable effects such as increased litter, vandalism, or sign theft are resulting from the adoption; or participants have engaged in irresponsible conduct at the adopted section.

PARTICIPANT'S RESPONSIBILITIES

Individuals/groups participating in the ADOPT-A-ROAD PROGRAM must:

- appoint or select an Authorized Group Representative to act on behalf of the group.
- ensure that the Authorized Group Representative understands and is fully aware of the Agreement, Terms and Conditions and the Safety Brochure. The Authorized Group Representative shall ensure that all participants are familiar with the contents of the "Safety Guidelines For Participants" before participating in the clean-up of the adopted section of right-of-way.
- the Authorized Group Representative may be required to participate with an annual training session, hosted by the Township of South Stormont.
- obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Township.
- make arrangements for off-road parking or shuttle bus-type of travel to the work-site.
- park all vehicles at the work-site as far away as possible from the travelled portion of the roadway ensuring no individual remains in a parked vehicle during the activity.
- ensure provision of all transportation, supervision, safety equipment and medical/first aid service.
- pick up litter a minimum of two (2) times a year to maintain a clean right-of-way.
- **give the Municipal Office (613-534-8889) at least 72 hours notice prior to beginning a litter pick-up.**
- wear a municipal provided safety vest at all times and any additional appropriate safety apparel during the pick-up.
- collect litter only from the right-of-way sections of adopted roadway.
- not pick up litter on the road surface, paved or gravel shoulders, medians, bridges, in tunnels, on overpasses, or around other structures or locations that could pose a danger.
- wear clothing that will not impair vision or movement during the pick-up.

- not wear attire that might divert the attention of motorists during clean-up activities.
 - ensure that no individual under the age of Twelve (12) is present at the work site.
 - provide supervision by one adult (19 years of age or older) for every five (5) or less participants 12-18 years of age. The Township reserves the right to limit the number of participants on an adopted section of roadway right-of-way.
 - ensure no participant possesses or consumes illegal drugs or alcoholic beverages immediately before or during clean-up activities.
 - suspend litter pick-up when weather conditions become inclement (i.e. fog, rain, drizzle, high wind, electrical storms, etc.).
 - ensure that no pets are present at the clean-up site.
 - work only during daylight hours (1 hour after sunrise and 1 hour before sunset).
 - identify closed containers, heavy objects, or suspected hazardous materials to the Municipal Representative for pick-up and disposal by municipal staff.
 - surrender items of value (wallet, purse, camera, etc.) found on Municipal property to the nearest police station.
 - ensure that no signs, posters, or other display material are brought to the adopted section during or between clean-ups.
 - place filled trash bags at the crown of the road shoulder.
 - notify the municipal office immediately after each clean-up to have litter bags removed by municipal staff.
 - ensure that litter pick-ups do not occur on the dates noted in the AGREEMENT.
- *return all inventory to the issuing municipal office at the completion of an ADOPT-A-ROAD AGREEMENT unless it is renewed. Failure to do so will result in the group or individual being billed for the replacement value of the items.*

SUPERVISOR'S DUTIES

Every Group shall have a supervisor and /or coordinator. He or she shall be responsible to:

- ensure required equipment is available and supplied.
- review safety procedures with work group prior to arrival at site.
- organize the work groups and methodology of garbage pick-up.
- keep the group together and orderly.
- know what to do in case of emergency and where the nearest hospital is located.

- know the physical capabilities of all group members.
- supervise periodic breaks and provide refreshments (non-alcoholic).
- do not allow group to work or walk on the travelled portion of the roadway or on the shoulder of the roadway.
- **ensure the groups work facing oncoming traffic.**
- provide medical or emergency first aid kit in the event of minor cuts or abrasions. (band aids, disinfectants, etc).
- organize car-pool and departure times.
- pre-select the most direct route to the nearest medical emergency facility.
- always have transportation immediately available.
- know where the closest telephone is located.

MUNICIPAL RESPONSIBILITIES

The Township will:

- provide appropriate safety training to the Authorized Group Representative and ensure sufficient safety measures are being shared with the group.
- provide safety vests, trash bags, safety information and training.
- erect sign(s) with the group/individuals name displayed at the beginning and end of each adopted section of roadway right-of-way; unless, in the opinion of the Township, erecting the signs would jeopardize the program; be counter-productive to its purpose; create a hazard to the safety of the public; or be in conflict with government or municipal policies.
- remove and dispose of filled trash bags.
- remove litter from the adopted right-of-way section under unusual circumstances (i.e. to remove large, heavy, or hazardous items that have been identified to the Municipal Representative).
- monitor to ensure the objectives of the program are being met.
- approve the name, titles, or words placed on ADOPT-A-ROAD PROGRAM signs.