



Township of South Stormont

Meeting Room Station 4 (St. Andrews West)

Facility User Rules

- All users must [self-assess](#) before their rental. It is the responsibility of the rental organizer to notify users of self-assessing before their rental.
- Anyone that is experiencing symptoms of COVID-19 cannot enter the facility.
- The rental organizer must have a complete list of participants for their rental and provide to staff if requested.
- All rentals can enter 20 minutes before their rental and must leave the facility within 20 minutes after their rental.
- Fitness Users
 - Max 11 people including instructor
 - No use of kitchen
 - If any fitness equipment is being used, it is the responsibility of the rental to properly sanitize all equipment before and after use.
 - Create designated areas for each participant that are physically distanced from other users (hula hoop/yoga mat)
 - Masks required, once participants get to their designated workout area they can remove their mask as long as they are physically distancing. Masks must be put back on when leaving the facility.
- Meetings/Gatherings
 - Maximum 11 people
 - Maximum 1 person in kitchen
 - Rentals must let us know if they are using the kitchen.
 - Buffets will not be permitted - food must be served. Designated eating areas must be established that are physically distanced so that masks can be removed to eat.
 - 2 people per table – at each end.
 - Masks required unless seated and physically distanced.
- Furniture
 - Rental to set up furniture, once rental is over please leave the furniture set up, staff will come in after each rental to sanitize furniture and put away.
- All rules must be followed by all facility users. If rules are not followed, users will not be allowed to return to the facility.
- Please review [Guidelines from the Eastern Ontario Health Unit \(EOHU\)](#)