

Township of SOUTH STORMONT

P.O. Box 84, 2 Mille Roches Road
Long Sault, ON K0C 1P0
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E-mail: info@southstormont.ca

POSITION:	Engineer Student (2)
DEPARTMENT:	Public Works Department
REPORTING TO:	Deputy Director of Public Works
WORK HOURS:	40 hour work week
HOURLY RATE:	Currently under review
DURATION:	Up to 18 weeks, May 8, 2023 - September 1, 2023

JOB SUMMARY:

Under the general supervision of the Deputy Director of Public Works, the Engineer Student will assist with various duties related to the Township's Public Works services with emphasis on the Asset Management Program. In this position, collecting and handling data, providing GIS mapping services, and performing data analysis and visualization of Township assets will be among the primary tasks.

PRIMARY DUTIES:

- Designs, collects, and edits data for roads, roadside, water, sanitary, stormwater, fleet assets among others.
- Performing data munging and cleaning to convert data into its desired form.
- Utilizing ESRI ArcGIS products to edit and update Township GIS spatial and attribute data.
- Inventory and cataloguing of Public Works assets and supporting in the development of Township's Asset Management Plan.
- Designing, developing, and deploying business analytics dashboards using Microsoft Power BI.
- Traffic counter setup and data logging.
- Adhere to high standards of the employee code of conduct and demonstrate understanding that their personal actions impact the public's perception of the Municipality.
- Perform other duties as assigned by the Deputy Director of Public Works on various municipal civil engineering requirements.

KNOWLEDGE, SKILLS AND ABILITIES:

- Currently enrolled or recently graduated from a post-secondary education program.
- Hold a valid Ontario Class G driver's license.
- Ability to communicate effectively both verbally and in writing.
- Work independently and be able to work in a team environment.

APPLICATION PROCESS:

Please submit your cover letter/resume on our website at southstormont.ca/careers.

The Township of South Stormont thanks all applicants for their interest in the position; however, only those candidates selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and is used to determine eligibility for potential employment. The Township of South Stormont is an equal opportunity Employer. Work accommodations are available, upon request, in the recruitment process for applicants with disabilities.