

TOWNSHIP OVERALL

OPERATING BUDGET

Update 2023



DRAFT 2023 BUDGET

Executive Summary

The draft 2022-2024 budget presented by Administration on November 23, 2021 was approved by Council. The second year of the three-year budget (2022-2024) is positioned to address inflation and economic pressures, maintain the high-quality of municipal services, while advancing health and safety in South Stormont.

The three-year budget, approved in December 2021, anticipated a 3% tax rate increase for 2023. Year 2022 has proven to be a more difficult year to navigate. Administration has taken into consideration unprecedented levels of inflation, price escalation for the goods and services received, and competitiveness in the employee marketplace. Additional challenges include post COVID-19 revenue recovery issues, pressure from the Province as downloaded service responsibilities to municipalities continues and uncertainty of long-term grant opportunities.



Executive Summary cont'd.

Administration worked to align funding requests with strategic and operational priorities to allow for continued service delivery to community while advancing Council's priorities. In doing so, a tax rate of 3% remained; this means residents will see an increase to the Township portion of the levy of approximately \$30.71 per year for an average assessment of \$210,000 (or \$14.63/\$100,000 of assessment). The Education rate for 2023 has not changed and the Counties rates are unknown (they are meeting Feb 15-16 for 2023 Budget deliberations).

Highlights of the updated budget for 2022 include:

- The budget is balanced, with overall revenues of \$22.0M
- Operating Expenditures of \$12.6M, contribution to reserves of \$925K and capital project expenditures of \$8.4M



Inflationary Impacts

- ▶ Inflation is currently running at 20-year highs based in many metrics; while municipal spending is not necessarily reflective of the same types of purchases as consumer spending, inflation does nevertheless impact municipal operating budgets.
- ▶ There is the potential for further pressures to be experienced into the future as certain goods and services purchased through contracts will come up for renewal.
- ▶ Supply chain disruptions and increased demand for certain raw materials have resulted in many capital projects in the Township's approved capital plan experiencing inflationary pressures.



Inflationary Impacts cont'd.

- ▶ Capital projects in the Township's capital plan do account for inflation; however, the factor used during the multi-year budget development has been significantly outpaced.
- ▶ Budget amendments have been included in the 2023 Annual Budget Update to secure additional funding for a number of capital projects that are being impacted by inflation and are planned to proceed in 2023.
- ▶ In the coming months, easing of supply chain pressures, commodity price moderation, central bank actions, etc. may help moderate future inflationary impacts.



Financial Impacts of Bill 23

- ▶ On October 25, 2022, the Government of Ontario introduced Bill 23, the *More Homes Built Faster Act, 2022* which proposed changes to the Development Charges Act, Planning Act, Ontario Heritage Act, Municipal Act, Conservation Authorities Act and other statutes.
- ▶ November 28, 2022, Bill 23 received Royal Assent.
 - ▶ Financial Impacts:
 - ▶ Full and partial exemptions of Development Charges (DC's)
 - ▶ Mandatory 5-year phase-in of DC rates
 - ▶ Changes to eligible capital costs recoverable through DC's
 - ▶ Changes to parkland dedication

Assessment Change 2022 - 2023



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

Assessment Change Summary Township of South Stormont

The following chart provides a snapshot comparing the assessed value at the beginning of one taxation year (2022), to the assessed value at the beginning of the next taxation year (2023).

Property Tax Class (RTC) Description	RTC	Based on 2016 Current Value Assessment (CVA)			
		Destination CVA <i>At time of roll return for 2022 Tax Year</i>	2023 Tax Year <i>Destination CVA at time of roll return for 2023 Tax Year</i>	Percent Change <i>2022 - 2023 Tax Year</i>	Percent of Total CVA <i>Distribution of CVA between classes for 2023 Tax Year</i>
Residential	R	1,301,156,418	1,333,292,418	2.47%	77.29%
Multi-Residential	M	7,548,000	7,564,000	0.21%	0.44%
New Multi-Residential	N	-	404,000	0.00%	0.02%
Commercial	C	49,588,749	64,800,749	30.68%	3.76%
Office Building	D	1,028,000	1,028,000	0.00%	0.06%
Commercial (New Construction)	X	13,482,000	-	-100.00%	0.00%
Industrial	I	8,063,700	16,126,500	99.99%	0.93%
Large Industrial	L	6,692,500	6,692,500	0.00%	0.39%
Industrial (New Construction)	J	7,607,400	-	-100.00%	0.00%
Pipeline	P	61,680,000	61,780,000	0.16%	3.58%
Farm	F	179,757,900	180,309,700	0.31%	10.45%
Managed Forests	T	1,765,033	2,000,933	13.37%	0.12%
Railway Right-of-Way	W	-	-	0.00%	0.00%
Utility Transmission & Distribution Corridors	U	-	-	0.00%	0.00%
PIL - Residential	R	1,697,100	1,735,600	2.27%	0.10%
PIL - Commercial	C	6,437,200	6,234,200	-3.15%	0.36%
PIL - Landfill	H	48,300	48,300	0.00%	0.00%
PIL - Farm	F	36,000	36,000	0.00%	0.00%
Exempt	E	42,733,800	42,932,800	0.47%	2.49%
TOTAL		1,689,322,100	1,724,985,700	2.11%	100.00%

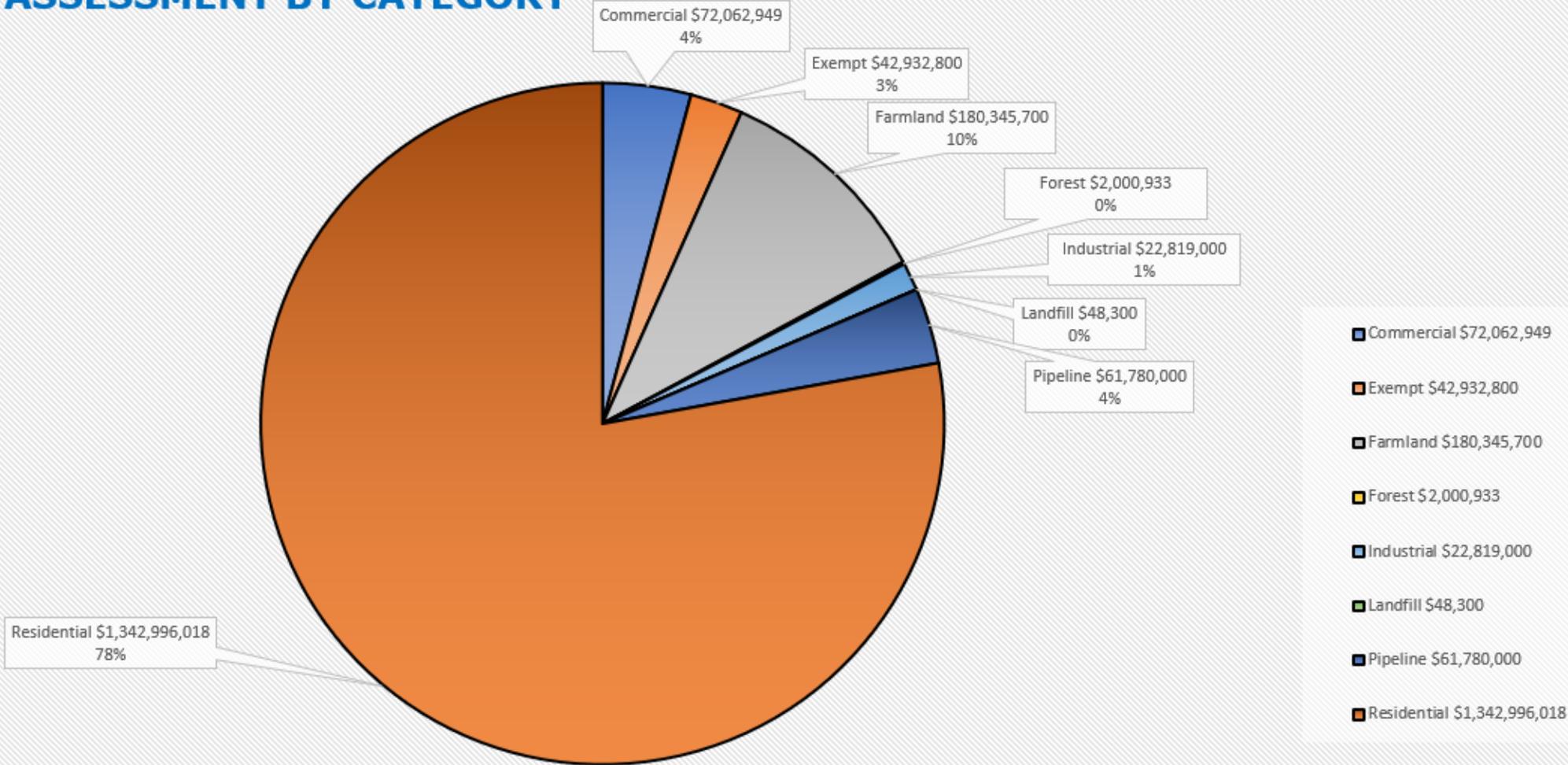
DRAFT 2023 BUDGET

Updated 2023 – 2024 Tax Levy with Growth in Assessment

Property Class	2022 Assessment	2022 Township			2023 Assessment	Projected 2023		Projected 2024	
		Approved Tax Levy	Tax Levy (3%)	Tax Levy (4%)		Tax Levy (3%)	Tax Levy (4%)		
Residential	\$ 1,310,401,518	\$ 6,388,456	\$ 6,580,109	\$ 6,843,314	\$ 1,342,996,018	\$ 6,743,781	\$ 7,013,532		
Commercial	\$ 70,535,949	\$ 556,725	\$ 573,426	\$ 596,363	\$ 72,062,949	\$ 585,687	\$ 609,114		
Industrial	\$ 22,363,600	\$ 282,433	\$ 290,906	\$ 302,542	\$ 22,819,000	\$ 295,478	\$ 307,297		
Farmland	\$ 179,793,900	\$ 219,133	\$ 225,707	\$ 234,736	\$ 180,345,700	\$ 226,400	\$ 235,456		
Landfill	\$ 48,300	\$ 340	\$ 350	\$ 364	\$ 48,300	\$ 350	\$ 364		
Forest	\$ 1,765,033	\$ 2,151	\$ 2,216	\$ 2,304	\$ 2,000,933	\$ 2,512	\$ 2,612		
Pipeline	\$ 61,680,000	\$ 411,319	\$ 423,659	\$ 440,605	\$ 61,780,000	\$ 424,346	\$ 441,320		
Exempt	\$ 42,733,800	\$ -	\$ -	\$ -	\$ 42,932,800	\$ -	\$ -		
Total	\$ 1,689,322,100	\$ 7,860,557	\$ 8,096,373	\$ 8,420,228	\$ 1,724,985,700	\$ 8,278,553	\$ 8,609,695		
						\$ 182,180	\$ 189,467		



2023 ASSESSMENT BY CATEGORY

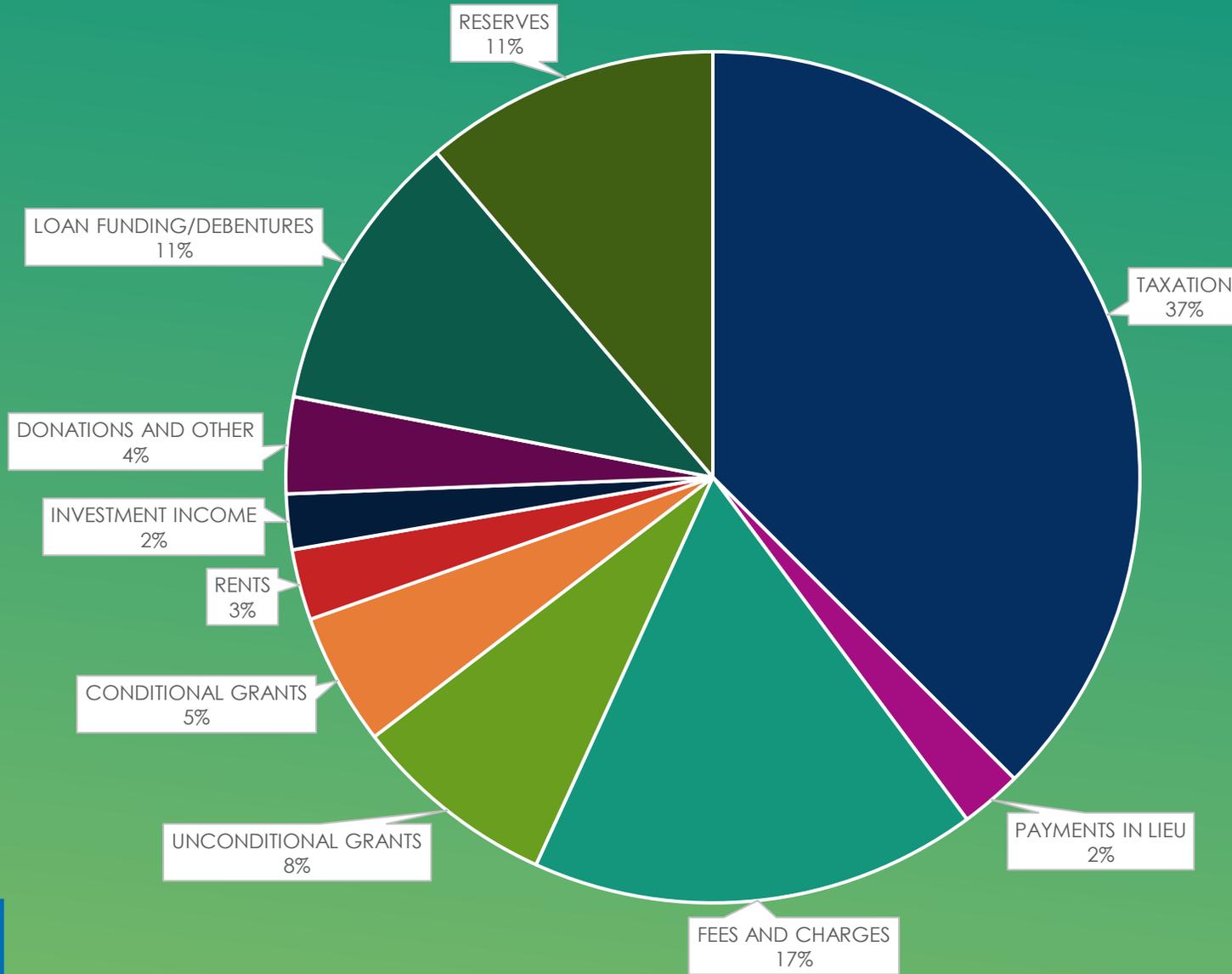


Operating and Capital Financial Summary – Township Overall

	Average 2019 to 2021	Final Budget 2022	Projection 2023	Projection 2024
Revenue:				
TAXATION	7,283,545	7,860,557	8,278,553	8,609,695
PAYMENTS IN LIEU	482,860	504,670	514,764	525,058
FEES AND CHARGES	1,204,096	1,428,304	3,737,560	1,701,221
UNCONDITIONAL GRANTS	1,640,588	1,662,049	1,714,166	1,293,643
CONDITIONAL GRANTS	1,121,494	2,504,858	1,107,400	2,925,132
RENTS	453,120	571,400	592,488	604,319
INVESTMENT INCOME	425,530	475,000	465,000	475,000
DONATIONS AND OTHERS	805,930	635,990	807,809	815,205
LOAN FUNDING/DEBENTURES	222,600	1,680,000	2,376,200	997,000
CONTRIBUTION FROM RESERVES	1,612,429	1,331,000	2,468,979	2,476,082
OTHER				
TOTAL REVENUE	15,252,192	18,653,828	22,062,919	20,422,356
Expenditures:				
GENERAL GOVERNMENT	2,887,843	3,793,112	6,600,029	4,273,152
PROTECTION OF PERSONS AND PROPERTY	126,215	179,092	272,371	144,264
FIRE AND RESCUE	1,519,873	2,043,349	1,784,996	1,674,876
TRANSPORTATION SERVICES	6,718,187	6,763,901	8,080,224	6,389,439
PARKS AND RECREATION	1,447,101	2,659,422	2,515,003	5,295,517
PLANNING BUILDING AND DEVELOPMENT	862,847	1,310,708	965,935	1,130,211
WASTE MANAGEMENT	1,587,130	1,724,843	1,693,472	1,352,014
DRAINAGE	102,996	145,709	150,889	162,884
CONTRIBUTION TO RESERVES		33,692	-	-
TOTAL EXPENDITURES	15,252,193	18,653,828	22,062,919	20,422,356
TOTAL OPERATING EXPENDITURES	10,542,486	12,149,513	12,683,384	13,163,678
TOTAL CONTRIBUTIONS TO RESERVES	448,537	849,515	925,658	947,049
TOTAL CAPITAL/PROJECT EXPENDITURE	4,261,170	5,654,800	8,453,877	6,311,628
TOTAL EXPENDITURES	15,252,193	18,653,828	22,062,919	20,422,356



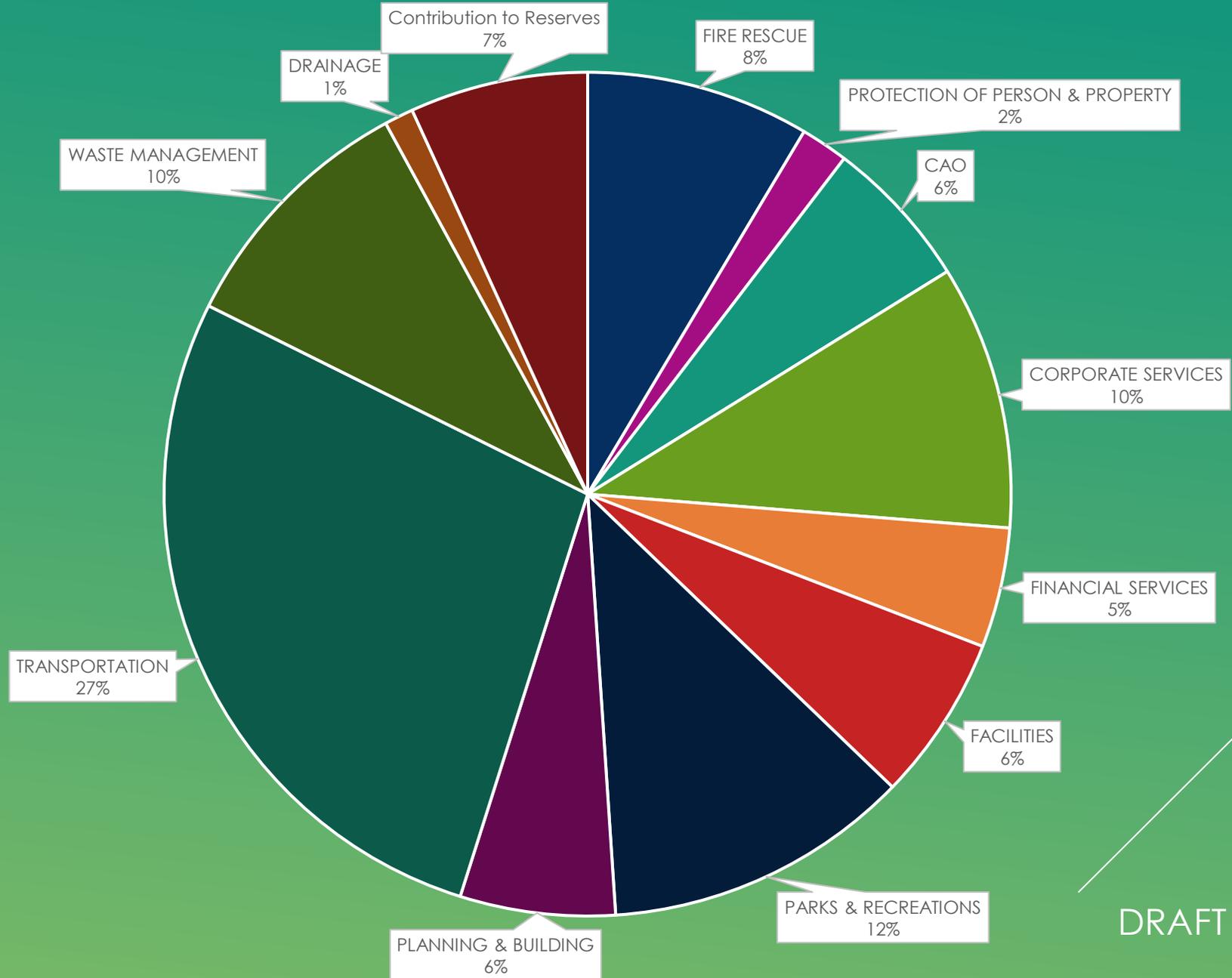
2023 Revenue



Operating Summary by Department – Expenditures

	Average 2019 to 2021	Final Budget 2022	Projection 2023	Projection 2024
OPERATING ONLY				
Expenditures:				
GENERAL GOVERNMENT	2,727,941	3,633,112	3,704,952	3,821,524
PROTECTION OF PERSONS AND PRO	126,215	179,092	272,371	144,264
FIRE AND RESCUE	1,134,125	1,138,349	1,136,996	1,349,876
TRANSPORTATION SERVICES	3,411,729	3,467,778	3,722,066	3,896,389
PARKS AND RECREATION	1,174,476	1,411,922	1,496,703	1,561,517
PLANNING BUILDING AND DEVELO	668,484	798,708	855,935	875,211
WASTE MANAGEMENT	1,196,520	1,374,843	1,343,472	1,352,014
DRAINAGE	102,996	145,709	150,889	162,884
SURPLUS TO TRANSFER TO RESERVES				
TOTAL EXPENDITURES	10,542,486	12,149,513	12,683,384	13,163,678
Contribution to Reserves			925,658	947,049
Total Operating Expenditure			13,609,042	14,110,728

2023 Operating Expenses by Department



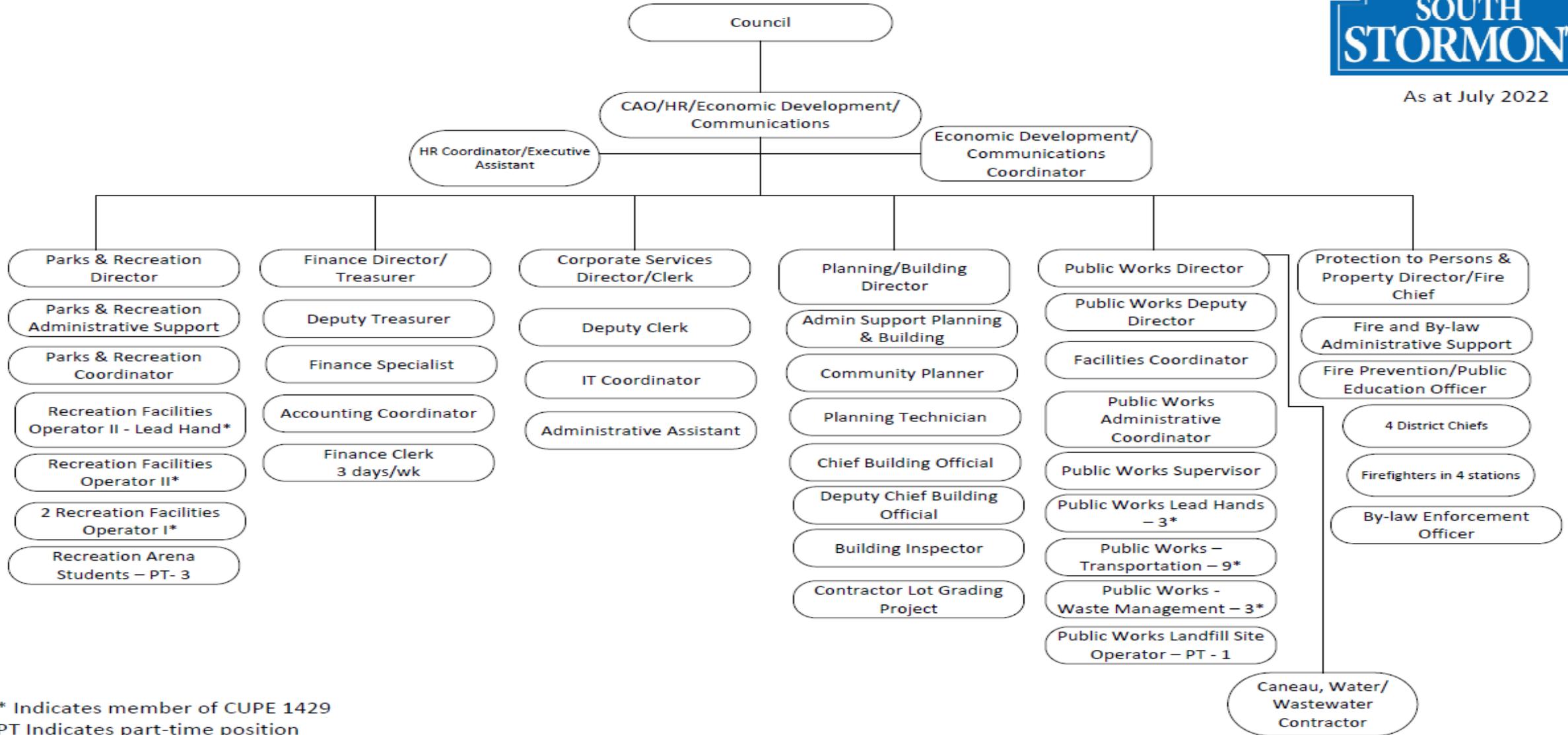
Capital Summary by Department – Expenditures

Capital Projects	Average 2019 to 2021	Final Budget 2022	Projection 2023	Projection 2024
Expenditures:				
GENERAL GOVERNMENT	83,699		2,785,077	341,628
PROTECTION OF PERSONS AND PRO	-			
FIRE AND RESCUE	302,415	580,000	323,000	
TRANSPORTATION SERVICES	3,156,458	3,106,300	4,162,500	2,296,000
PARKS AND RECREATION	250,958	1,162,500	833,300	3,549,000
PLANNING BUILDING	100,364	456,000	-	125,000
WASTE MANAGEMENT	367,276	350,000	350,000	
DRAINAGE	-	-	-	-
	4,261,170	5,654,800	8,453,877	6,311,628

Organizational Chart



As at July 2022



* Indicates member of CUPE 1429

PT Indicates part-time position

Volunteer Fire Fighters (92)

Does not include the following positions – Summer Students (23)

Staff Complement

Summary	2022	2023	Total Change
Mayor/Council	5	5	0
Full Time	47	50	3
Part Time (Hours)	12	13	1
Contract Positions	3	4	1
Fire Fighters	+/- 100	+/- 100	0
Total Employee's	167	172	5
Students	24	27	3

	2022	2023	Total Change
Council			
Mayor	1	1	0
Deputy Mayor	1	1	0
Council	3	3	0
CAO			
Full Time	3	3	0
Corporate Services			
Clerks Dept.			
Full Time	3	3	0
Part Time	0	0	0
Contract	1	0	-1
Information Technology			
Full Time	1	1	0
Financial Services			
Full Time	4	4	0
Part Time	1	1	0
Public Works			
Transportation			
Full Time	15	15	0
Part Time	3	3	0
Contract	1	4	3
Waste Management			
Full Time	3	3	0
Part Time	1	1	0
Facilities			
Full Time	1	1	0
Part Time			0

	2022	2023	Total Change
Protection of Persons and Property			
Fire Service			
Full Time	3	4	1
Part Time	0	0	0
Fire Fighters	+/- 100	+/- 100	0
By-Law			
Full Time	1	1	0
Part Time	0	1	1
Animal Control			
Full Time	0	0	0
Part Time	1	1	0
Planning and Building			
Planning			
Full Time	2	3	1
Part Time	0	0	0
Contract	1	0	-1
Building			
Full Time	4	4	0
Part Time	0	0	0
Parks & Recreation			
Full Time	7	8	1
Part Time	6	6	0
Summer Students			
Corporate Services	2	1	-1
Finance	1	1	0
Public Works	4	4	0
Parks & Recreation	17	20	3
By-Law	0	1	1



2023 Forecasted Reserves and Reserve Funds Balances

	Opening Balance	2023 Additions	2023 Deductions	2023 Proj. Bal
Reserves				
General Government	-\$2,073,709	-\$60,000	\$694,902	-\$1,438,807
Facility	-\$2,049,906	-\$250,000	\$263,077	-\$2,036,829
PPP / Fire and Rescue	-\$292,632	-\$50,000	\$228,000	-\$114,632
PPP - Animal Control	-\$50,000	-\$25,000		-\$75,000
Building	-\$66,405	-\$10,000		-\$76,405
Transportation Services	-\$279,182	-\$175,658	\$140,000	-\$314,840
Parks and Recreation	-\$937,956	-\$185,000	\$375,000	-\$747,956
Planning	-\$106,000			-\$106,000
Economic Development	-\$773,331	-\$50,000	\$417,000	-\$406,331
Environmental Services	-\$484,573	-\$20,000	\$350,000	-\$154,573
Total Reserves	-\$7,113,694	-\$825,658	\$2,467,979	-\$5,471,373
General Government-DC's	-\$55,159	-\$100,000		-\$155,159
Total Reserves Funds	-\$55,159	-\$100,000	\$0	-\$155,159
Total Reserves & Reserve Funds	-\$7,168,853	-\$925,658	\$2,467,979	-\$5,626,532

Debt Schedule 2023

GL Codes	2023 Projection	Opening	Advance	Payments	Principal	Interest	Closing
	2023 Debt Projection		2,376,200	68,898	34,472	34,426	2,341,728
	2022 Debt Projection	\$ -	\$ 620,000	\$ 34,911	\$ 14,805	\$ 20,106	\$ 605,195
2-7-2000-0800	20 Yr. Fire Truck	\$ 530,205	\$ -	\$ 35,666	\$ 22,512	\$ 13,154	\$ 507,693
5-7-4330-0800	30 Yr. Water - Windermere 201	\$ 275,030	\$ -	\$ 14,429	\$ 7,023	\$ 7,406	\$ 268,006
5-7-4311-0801	30YE Water - 2007	\$ 3,365,680	\$ -	\$ 290,493	\$ 200,634	\$ 89,860	\$ 3,165,046
2-7-1800-0800	Municipal Building - 2012	\$ 905,669	\$ -	\$ 244,715	\$ 214,708	\$ 30,007	\$ 690,962
2-7-5200-0800	Medical Clinic - 2015	\$ 1,013,051	\$ -	\$ 98,149	\$ 67,203	\$ 30,946	\$ 945,849
2-7-3500-0800	LTD Street Lights - 2015	\$ 122,060	\$ -	\$ 63,096	\$ 60,214	\$ 2,881	\$ 61,845
2-7-1610-0800	EMS Building 2021	\$ 552,755	\$ -	\$ 36,486	\$ 24,189	\$ 12,297	\$ 528,566
Excluding tile drains		\$ 6,764,450	\$ 2,996,200	\$ 886,843	\$ 645,761	\$ 241,083	\$ 9,114,890



2022 ANNUAL REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE:	71618		
MUNID:	01009		
MUNICIPALITY:	South Stormont Tp		
UPPER TIER:	Stormont, Dundas and Glengarry UCo		
REPAYMENT LIMIT:		\$	3,146,297

The repayment limit has been calculated based on data contained in the 2020 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2020 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2022

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate			
(a)	20 years @ 5% p.a.	\$	39,209,818
(a)	15 years @ 5% p.a.	\$	32,657,490
(a)	10 years @ 5% p.a.	\$	24,294,873
(a)	5 years @ 5% p.a.	\$	13,621,821
7% Interest Rate			
(a)	20 years @ 7% p.a.	\$	33,331,918
(a)	15 years @ 7% p.a.	\$	28,656,205
(a)	10 years @ 7% p.a.	\$	22,098,275
(a)	5 years @ 7% p.a.	\$	12,900,440

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT

(UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

South Stormont Tp

MMAH CODE:

71618

		1
		\$
Debt Charges for the Current Year		
0210	Principal (SLC 74 3099 01)	577,362
0220	Interest (SLC 74 3099 02)	228,816
0299	Subtotal	806,178
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	0
9910	Total Debt Charges	806,178

		1
		\$
Amounts Recovered from Unconsolidated Entities		
1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	Subtotal	0
1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	37,660
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02)	0
1420	Total Debt Charges to be Excluded	37,660
9920	Net Debt Charges	768,518

		1
		\$
1610	Total Revenue (SLC 10 9910 01)	18,491,203
Excluded Revenue Amounts		
2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	8,790
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01)	2,129,125
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	242,193
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01)	0
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01)	435,000
2230	Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01)	0
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	4,334
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	0
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	12,500
2252	Donated Tangible Capital Assets (SLC 53 0610 01)	0
2253	Other Deferred revenue earned (SLC 10 1814 01)	0
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)	0
2255	Other Revenue (SLC 10 1890 01 + SLC 10 1891 01 + SLC 10 1892 01 + SLC 10 1893 01 + SLC 10 1894 01 + SLC 10 1895 01 + SLC 10 1896 01 + SLC 10 1897 01 + SLC 10 1898 01)	0
2299	Subtotal	2,831,942
2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	0
2610	Net Revenues	15,659,261
2620	25% of Net Revenues	3,914,815
9930	ESTIMATED ANNUAL REPAYMENT LIMIT	3,146,297
		<small>(25% of Net Revenues less Net Debt Charges)</small>



Grants and Funding Summary

<u>Grants & Funding</u>	<u>Description (case/project #)</u>	<u>2021 Grants</u>	<u>2022 Grants</u>	<u>2023 Grants</u>	
		<u>Approved Funding</u>	<u>Approved Funding</u>	<u>Approved Funding</u>	<u>Application Submitted</u>
OMPF		\$902,600	\$933,000	\$978,800	
OCIF		\$314,843	\$639,449	\$735,366	
Federal Gas Tax (CCBF)		\$815,493	\$415,786	\$433,863	
Federal Student Grant		\$85,434	\$50,400		\$50,500
2021 Covid-19 Recovery Funding		\$216,568			
Celebrate Canada Funding		\$7,000	\$7,000		\$7,000
Recycling Grant -Stewardship Ont.		\$119,828	\$218,313	\$218,313	
Recycling Grant -Aggregate Resource		\$106,430	\$100,220	\$100,220	
Green Municipal Fund (GMF)		\$58,819			
Barlow Community Benefit Fund		\$20,000	\$20,000	\$20,000	
OMAFRA - Drainage Grant		\$7,135			
Ont. Fire Marshall	Ontario Fire Marshalls	\$7,800			
Enbridge Fire Training Grant	Enbridge - Fire Training	\$7,500			
ICIP - Accessible play structures	Case # 2019-11-1-1421770085	\$113,845			
ICIP - Community Parks Pavilion Projects	Case # 2019-10-1-1419238020	\$213,757			
ICIP - Community Park Multi-Use Path Project	Case # 2021-02-1-1564761004	\$99,999			
Municipal Modernization Program Intake 2	Case # 2021-03-1-1576451204	\$316,290			
Additional funds C of Cornwall-Covid Relief	Additional Covid Funding (Cornwall)	\$78,672			
Drain Grant		\$6,001			
Drainage Supervisor (OMAFRA)		\$2,330	\$2,330	\$2,330	
2021 Total		\$3,500,344			
MMP Intake #3-Third Party Review	2021-08-1-1626171209		\$101,760		
MMP Intake #3-Implementation Stream	2021-10-1-1636013176		\$339,181		
New Horizon (Seniors Grant)	018209445		\$9,400		
Ontario Trillium Fund	CC118011-Multi Use Path (Arnold Bethune park)		\$305,000		
IESO - Save On Energy Grant (Arena LED lights)	1023369		\$10,476		
Canada Community Revitalization (6-projects)	1000569, 1000571, 1000573, 1000575, 1000580, 1000566		\$364,500		
ICIP - Green Stream 2021	Case # 2021-09-1-1628125009		\$1,094,049		
FCM - Municipal Asset Mgmt Prog (MAMP)	MAMP - 18148		\$50,000		
FCM - Energy Efficiency Study LS Arena	GMF 18360		\$56,000		
2022 Total			\$4,716,863		
Ontario Trillium Fund Capital Grant	Lloyd Hawn Park- Newington			\$49,300	
2023 Total				\$2,538,192	\$57,500

PARKS AND RECREATION

OPERATING BUDGET Update 2023



DRAFT 2023 BUDGET

Recent Accomplishments

- ▶ Successful grant applications for capital projects (ICIP, ICIP-COVID, CCRF, OTF)
- ▶ 2022 Construction of community park pavilions (x4 locations)
- ▶ 2022 Purchase and installation of park equipment (x5 locations)
- ▶ 2022 Design and construction of multi-use recreational trails in Long Sault (x2 locations)



Recent Accomplishments

- ▶ Completion of a variety of small capital projects (arena music room, barber shop at Lost Villages Museum, basketball court in Ingelside)
- ▶ Expansion of programs offered, coupled with a significant increase in registrants for existing programs

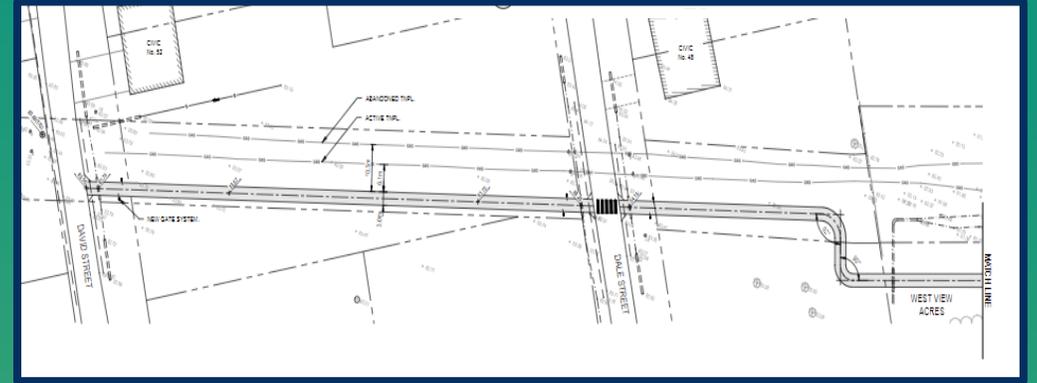


2023 Initiatives

- ▶ Completion of 2023 capital projects (including outstanding 2022 projects, grant reporting, and funding claims)
- ▶ Develop an Expression of Interest RFP for the future of the Raisin River Heritage Centre
- ▶ Continue to negotiate lease agreements for land and facility use with community partners (i.e. UCDSB, SLPC)



2023 Initiatives



- ▶ Continue to advocate and negotiate waterfront land transfer / purchase with SLPC and the Province of Ontario
- ▶ Full review and implementation of new facility rental agreements (insurance requirements)
- ▶ Public meeting and subsequent planning for a potential expansion of the Long Sault Multi-Use Recreational Trail – Pipeline Corridor

Highlights of Operation Budget

- ▶ On-going tree management due to emerald ash borer and large weather events (removal and replanting)
- ▶ Continued upgrades to facilities and grounds at the Lost Villages Museum
- ▶ Addition of one full-time facility operator
- ▶ Continued expansion of facility programs and rentals due to increased demand
- ▶ Final landscaping of various 2022 capital projects (i.e. benches, bollards, line painting, garbage receptacles)



Commentary / Budget Variances

- ▶ Adjustment to fees and charges by-laws for facility rentals and programs
- ▶ Recruitment and retention of qualified lifeguards – wage and incentive programs
- ▶ Redistribution of some administration wages to facility accounts
- ▶ 2022 Reclassification and adjustments of GL codes for facility and programs



Operating Expenses Financial Summary – PARKS AND RECREATION

	2022 Budget	2022 to- date	2023 Budget	2024 Budget	2023 Updated Budget	2024 Updated Budget
Expenses						
PARKS & RECREATIONS						
7000 - PARKS & RECREATION ADMIN	415,245	386,486	431,146	446,403	204,131	210,224
7100 - PARKS	241,979	256,949	247,701	252,023	288,606	296,111
7210 - SPECIAL EVENTS	28,500	68,176	29,002	29,512	81,489	84,451
7310 - ARENA	439,458	471,600	454,702	462,013	494,629	508,528
7320 - OUTDOOR RINKS	58,775	28,754	59,851	60,883	41,662	42,703
7330 - COMMUNITY HALLS	11,505	26,342	11,741	11,929	58,584	60,536
7340 - GYMNASIUMS (Lancer Ctr)	13,177	17,958	13,409	13,645	40,076	42,065
7350 - POOLS	71,337	128,706	72,932	74,145	177,834	184,051
7360 - SPLASH PADS	-	392	-	-	9,256	9,487
7400 - LIBRARY	18,329	14,672	18,652	18,980	24,436	24,022
7510 - LOST VILLAGES	103,707	108,195	125,963	128,148	128,425	131,636
7520 - HERITAGE CENTRE	9,910	12,690	10,084	10,262	47,575	67,701
Contribution to Reserves	85,000	85,000	85,352	85,710	85,000	85,000
Total PARKS & RECREATIONS	1,496,922	1,605,922	1,560,536	1,593,652	1,681,703	1,746,517

PARKS AND RECREATION

Capital Projects



Capital Projects Summary – Parks and Recreation

Department	Department Sub-Group	Project	Project #	Project Cost for this year	Grants	Reserves/ Reserve Funds/ Surplus'	Other (sales)	Debentures	2023 Tax dollars
Parks & Recreation	Parks	Moulinette Island Park (Long Sault) Equipment Upgrades	PR2204	\$ 50,000	\$ (37,500)	\$ (12,500)			\$ -
Parks & Recreation	Parks	Chase Meadows Park (Long Sault) Equipment Upgrades	PR2205	\$ 50,000	\$ (37,500)	\$ (12,500)			\$ -
Parks & Recreation	Parks	Llyod Hawn Park (Newington) Equipment Upgrades	PR2301	\$ 49,300	\$ (49,300)				\$ -
Parks & Recreation	Parks	Long Sault and Ingleside Ball Diamonds LED Lighting Upgrades (x2)	PR2212	\$ 78,000					\$ 78,000
Parks & Recreation	Parks	Long Sault Arena Compressor Replacements (x2)	PR2304	\$ 105,000					\$ 105,000
Parks & Recreation	Parks	Long Sault Arena Digital Lawn Sign	PR2305	\$ 35,000					\$ 35,000
Parks & Recreation	Parks	Lost Villages Museum - Various Buildings Accessibility Ramps and	PR2302	\$ 85,000	\$ (68,000)				\$ 17,000
Parks & Recreation	Parks	Ault Park (Lost Villages Museum) Cenotaph Accessibility Upgrades	PR2307	\$ 20,000	\$ (10,000)				\$ 10,000
Parks & Recreation	Library	Library Buildings LED Lighting Upgrades (x2)	PR2308	\$ 11,000	\$ (2,000)				\$ 9,000
Parks & Recreation	Parks	Waterfront Projects Various Locations (Dog Park and Kayak Launch)	PR2403	\$ 350,000		\$ (350,000)			\$ -
Parks & Recreation		SUB-TOTAL		\$ 833,300	\$(204,300)	\$(375,000)	\$ -	\$ -	\$ 254,000



MOULINETTE ISLAND PARK EQUIPMENT (PR2204)

FUNDING:

\$37,500 (GRANT)

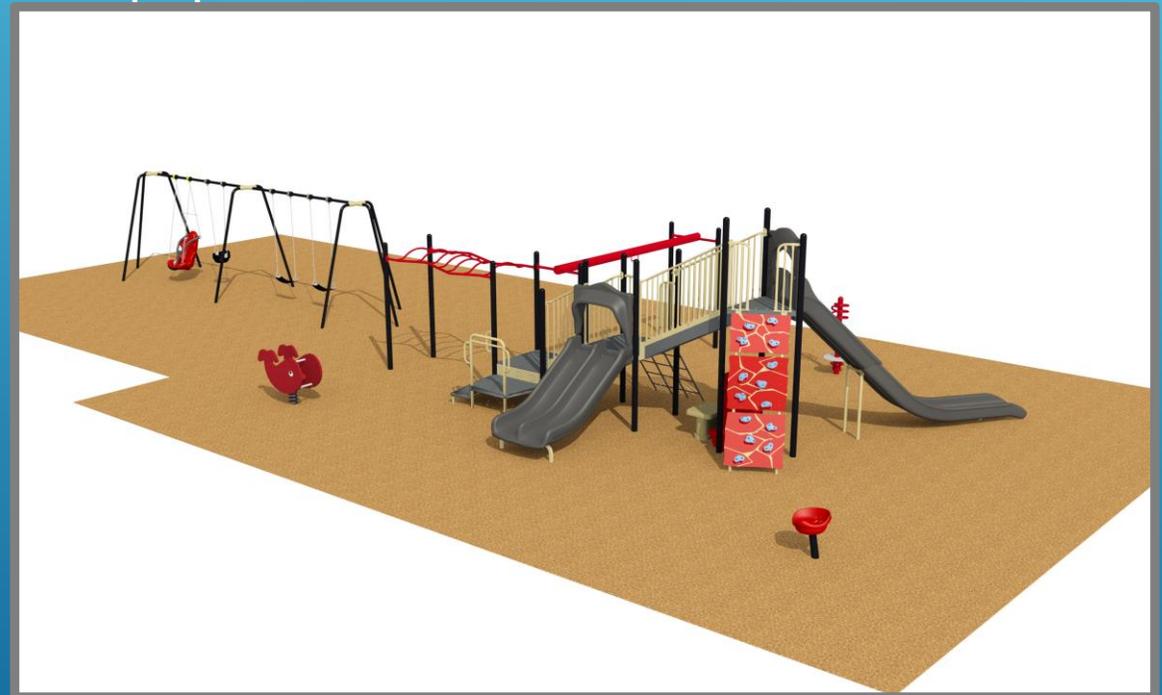
\$12,500 (PARKS
RESERVE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure – Strong Community

Description of Project

- ▶ Purchase and installation of new park equipment



CHASE MEADOWS PARK EQUIPMENT (PR2205)

FUNDING:
\$37,500 (GRANT)
\$12,500 (PARKS
RESERVE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure – Strong Community

Description of Project

- ▶ Purchase and installation of new park equipment



LLOYD HAWN PARK EQUIPMENT (PR2301)

FUNDING:
\$49,300 (GRANT)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure – Strong Community

Description of Project

- ▶ RFP, Purchase, and installation of new park equipment



LONG SAULT AND INGLESIDE BALL DIAMOND LIGHTING (PR2212)

FUNDING:
\$78,000 (TAX BASE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Purchase and installation of LED lighting



LONG SAULT ARENA REFRIGERATION PLANT RESERVE (PR2304)

FUNDING:
\$105,000 (TAX BASE)



Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Arena compressors (x2) and electrical panel are original to the arena construction of 1994
- ▶ Raise 50% of project cost in 2023, start completing replacements in June 2024



DRAFT 2023 BUDGET

LONG SAULT ARENA DIGITAL LAWN SIGN (PR2305)

FUNDING:
\$35,000 (TAX BASE)



Alignment with Strategic Plan

- ▶ Sustainable Infrastructure – Strong Community

Description of Project

- ▶ Purchase and installation of digital lawn sign



Alignment with Strategic Plan

- ▶ Sustainable Infrastructure – Strong Community

LOST VILLAGES MUSEUM – ACCESSIBILITY IMPROVEMENTS (PR2302)

FUNDING:
\$68,000 (GRANT)
\$17,000 (TAX BASE)

Description of Project

- ▶ Improve accessibility for entrance to Forbes Reading Room, General Store, and Train Station



LOST VILLAGES MUSEUM – CENOTAPH ACCESSIBILITY IMPROVEMENTS (PR2307)

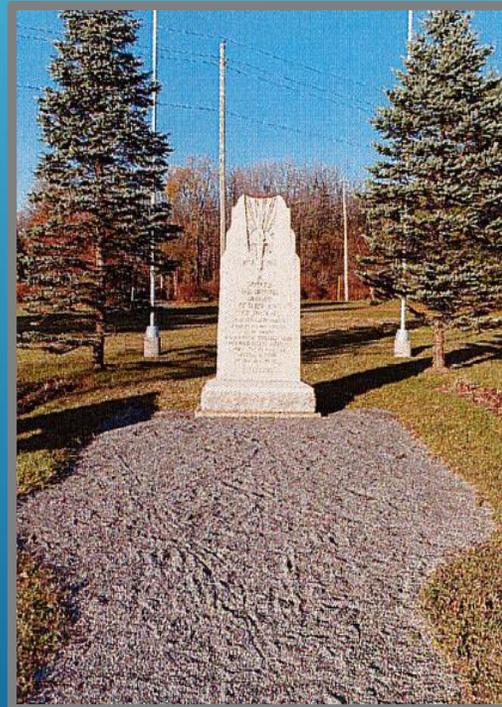
FUNDING:
\$10,000 (GRANT)
\$10,000 (TAX BASE)

Alignment with Strategic Plan

- ▶ Pride of Place – Strong Community

Description of Project

- ▶ Landscaping and accessibility improvements to the Mille Roches – Moulinette War Memorial



LIBRARY BUILDINGS LED LIGHTING UPGRADES (PR2308)

FUNDING:
\$2,000 (GRANT)
\$9,000 (TAX BASE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Replacement of all light fixtures to LED at Ingleside and Long Sault Library Buildings



WATERFRONT PROJECTS – VARIOUS (PR2403)

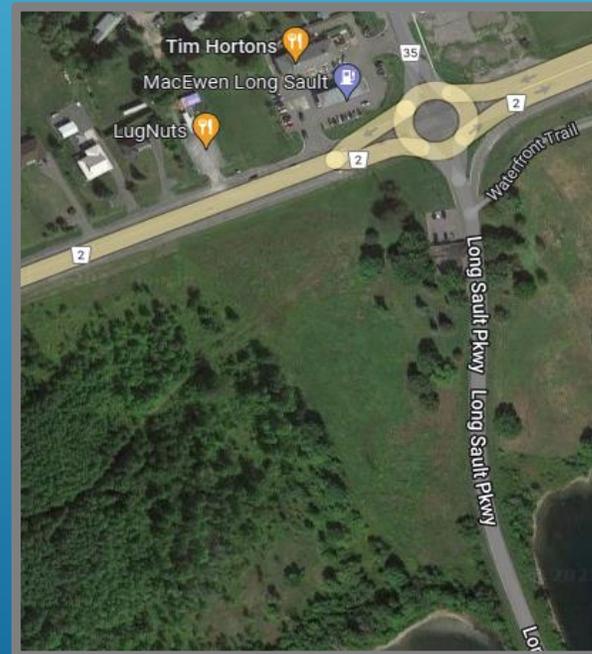
FUNDING:
\$350,000
WATERFRONT RESERVE

Alignment with Strategic Plan

- ▶ Economic Growth– Strong Community

Description of Project

- ▶ Design and construction of new Dog Park (Long Sault) and upgrades to Kayak Launch (Ingleside)



PARKS AND RECREATION

Capital & Maintenance Requests – Not Proposed for 2023



CAPITAL & MAINTENANCE REQUESTS

NEW EQUIPMENT FOR ELM STREET PARK (INGLESIDE)

- ▶ Small Play Structure and climber were removed in 2019 following a failed safety inspection
- ▶ Park offers soccer frames, swings, green space

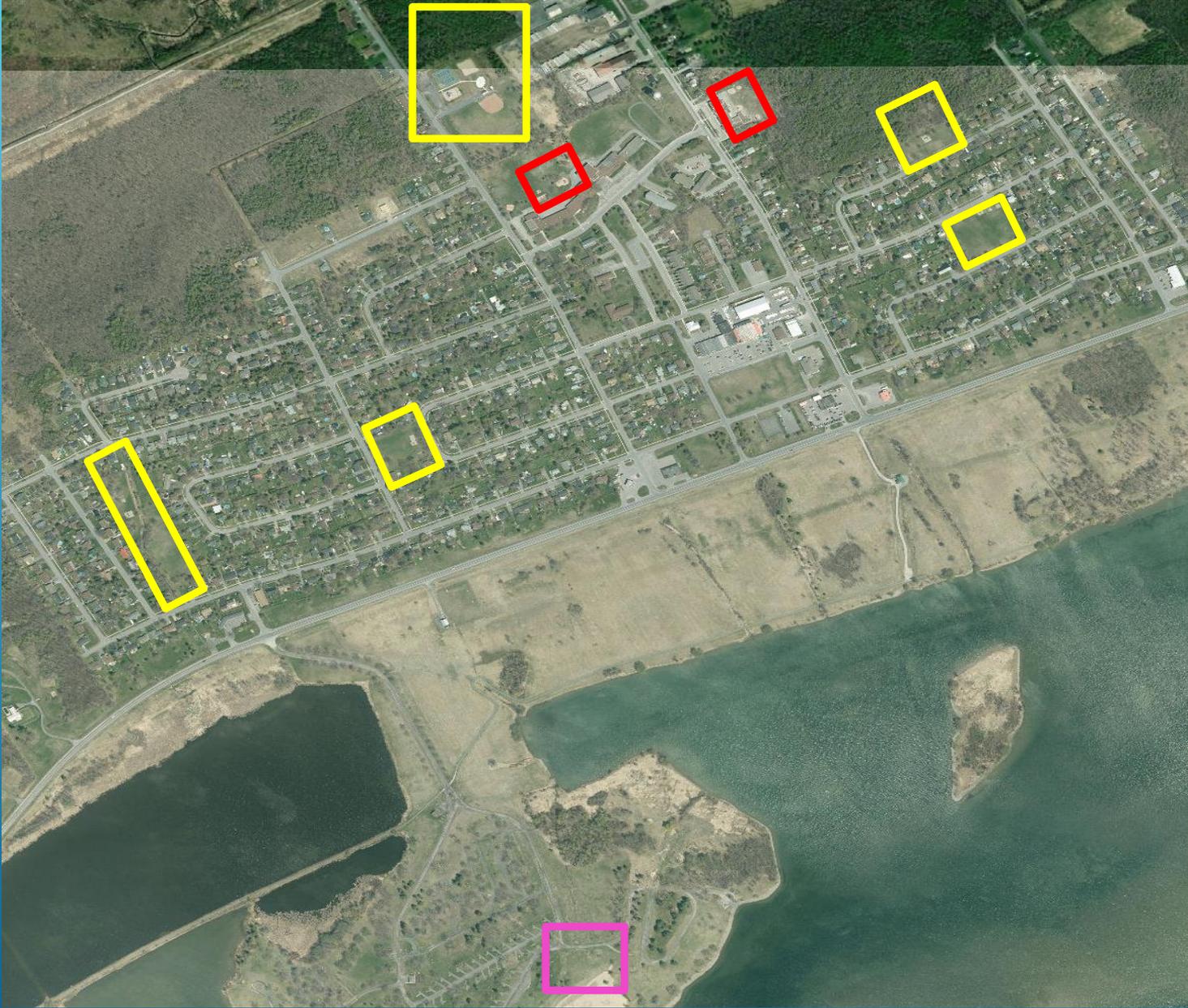


Ingleside Park Equipment Locations

 Municipal

 School Board

 SLPC



CAPITAL & MAINTENANCE REQUESTS

LAND USE AGREEMENT FOR COMMUNITY GARDEN

- ▶ Landowner offering property for community space
- ▶ Several concerns to be considered that include location, zoning, infrastructure, and agreement



CAPITAL & MAINTENANCE REQUESTS

LAND USE AGREEMENT FOR COMMUNITY GARDEN



► Proposal Received by Landowner – Dec 2022

VISION

- Access to gardening space/fresh food for South Stormont residents who are low-income or live in apartments/condos via small (e.g.: 10 ft x 10 ft) “allotments” for individual/family gardeners OR
- Access to gardening space for community organizations/food banks/etc. volunteers to grow fresh food for distribution to those in need at their discretion.

OFFERING

- A one-acre, flat parcel of land near the bird sanctuary, currently unused (hence, a mess of goldenrod and poison parsnip), easy access, with a short driveway onto the property from a secondary road. Roll # is 0406-006-01350010-0000.
- An 8-year initial “lease” (enough time to establish a productive space), with possibility to go longer if successful.
- To be in use by summer 2023.

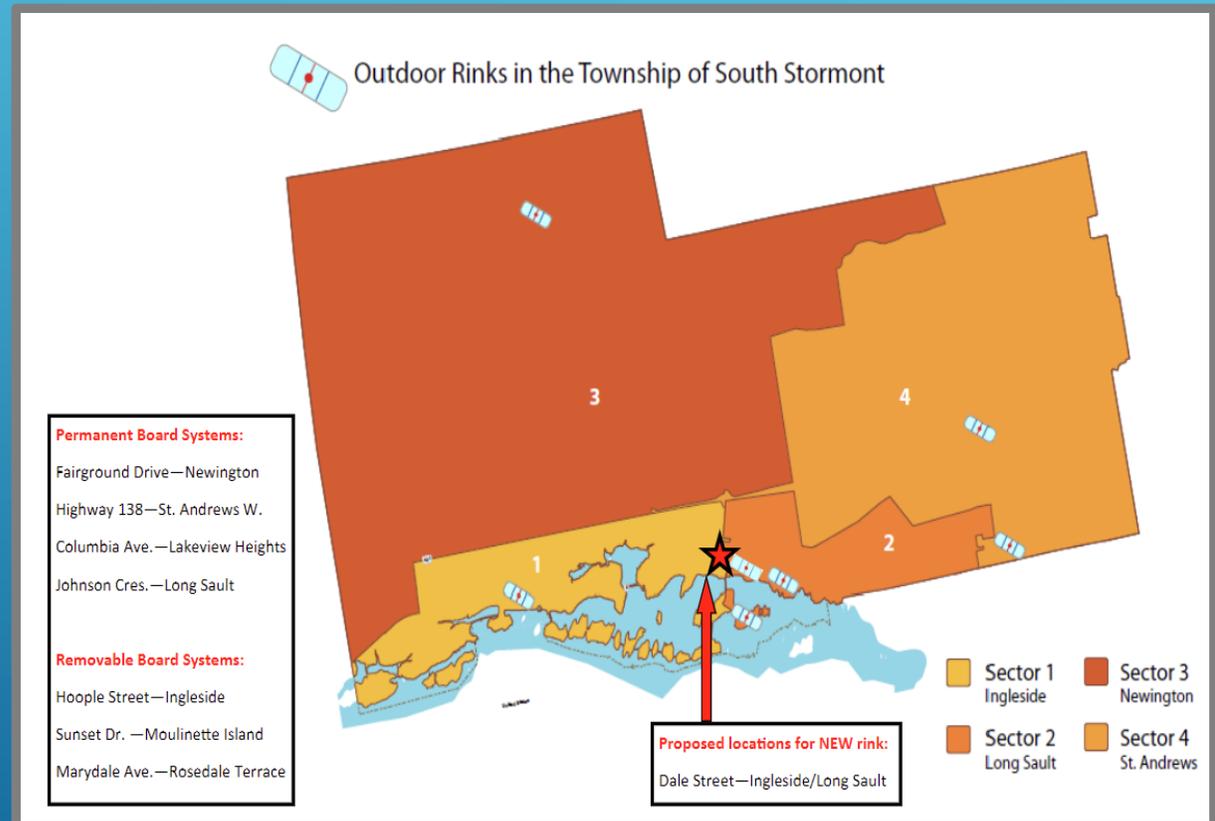
CONSIDERATIONS

- Full property taxes to be covered by the project sponsor (Township?)
- All costs of setting up and maintaining the garden to be borne by others (Township, community organizations, etc.). This may include:
 - Initial plowing/rototilling
 - Fencing (type to be approved by owner).
 - Non-permanent storage sheds
 - Insurance (may be needed for people going on the property?)
 - Pest control (NOT poison!)
 - General tidiness (e.g.: bins, composting area, garbage, and removal)
 - Water. There is no well but there could be water delivery to some sort of tank.
- Property is zoned rural residential. A community garden is probably not in the list of approved uses. We may have to get the zoning changed. Somebody else should take care of that. Owner will sign the papers.
- There are neighbours on both sides (the abutting property on the back is empty and zoned commercial. Objections not anticipated). Their privacy will have to be assured through fencing, and rules on noise, garbage, etc.
- Tenant will not be allowed to plant trees or set up permanent structures (storage sheds, greenhouses, etc.), e.g.: on concrete bases or footings.
- Owner wishes to be part of any decision-making body/committee for the space.
- Owner reserves the right to break the lease if the neighbours complain or the property is not maintained to a satisfactory (subjective!) standard.

CAPITAL & MAINTENANCE REQUESTS

OUTDOOR RINK IN PARKWAY ESTATES

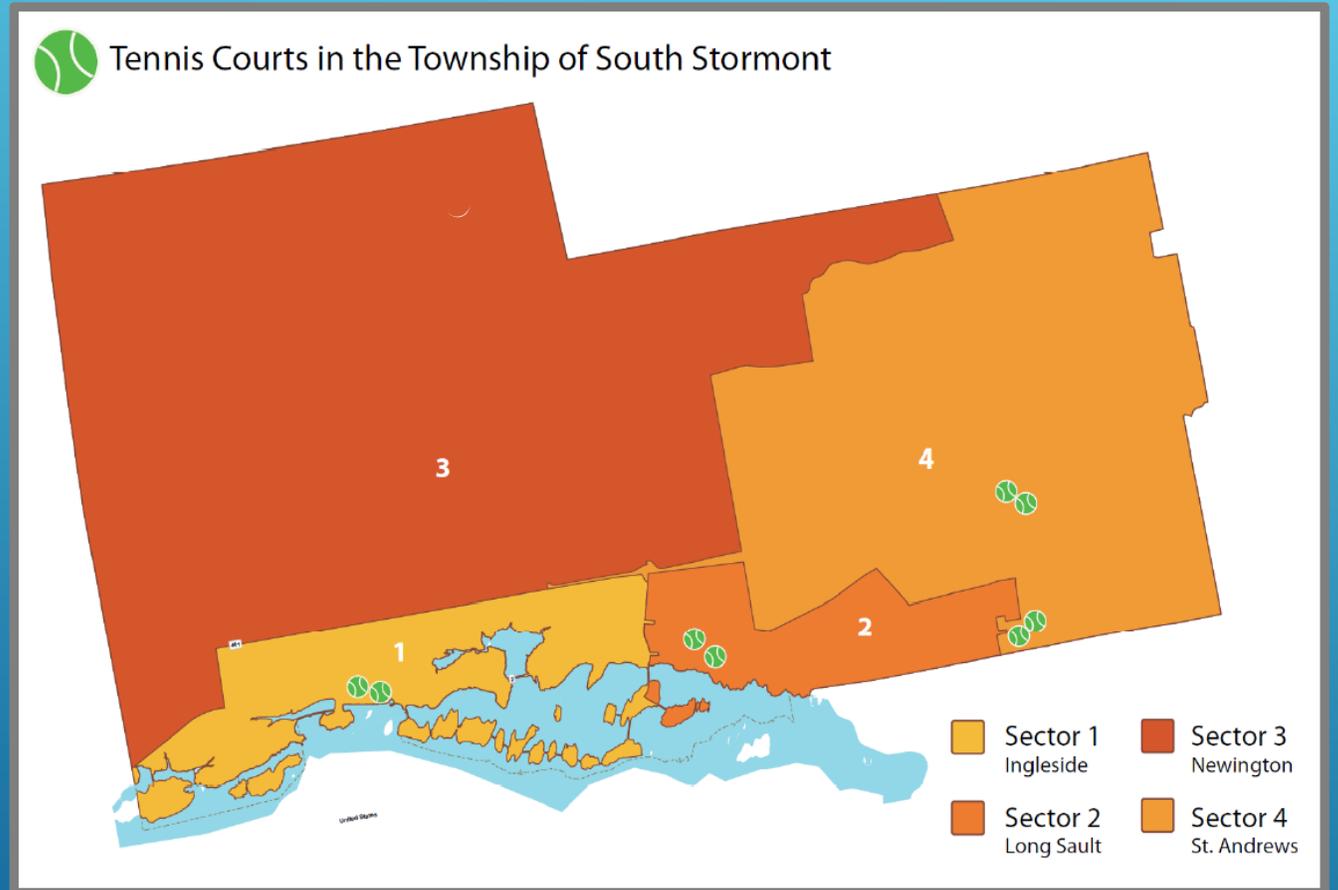
- ▶ 2023 budget to operate the existing 7 outdoor rinks across the Township is \$41,662.
- ▶ Current infrastructure is aging.
- ▶ Need approximately \$10,000 for new rink.



CAPITAL & MAINTENANCE REQUESTS

TENNIS COURT LIGHTS IN VARIOUS LOCATIONS

- ▶ 4 locations across the Township – none have lights
- ▶ Approximate cost to install poles, electrical wiring, timers, and LED lights is \$30,000/each



Parks and Recreation

**QUESTIONS /
COMMENTS**



PUBLIC WORKS

TRANSPORTATION

WASTE MANAGEMENT

DRAINAGE

ASSET MANAGEMENT

OPERATING BUDGET Update 2023



DRAFT 2023 BUDGET



RECENT ACCOMPLISHMENTS

TRANSPORTATION

- ▶ Uninterrupted service provided despite major storm events.
- ▶ Capital projects successfully completed:
 - ▶ Roads: Maloney, Headline, Mille Roches, Savings, Beaver Dam, Poplar and Lakeside (Phase 3).
 - ▶ Structures: Shaver Rd Bridge and Lefebvre Rd Bridge; Hunters Rd Culvert Engineering.
 - ▶ Sidewalk replacement in various locations.
 - ▶ Fleet: Backhoe and 1 Ton Truck vehicle replacement.

RECENT ACCOMPLISHMENTS

WASTE MANAGEMENT

- ▶ Continued participation in SDG Regional Waste Management Study.
- ▶ FoodCycler pilot program:
 - ▶ The 12-week program in 2022 found that on average, each household with a FoodCycler would reduce approximately 245 kg of food waste per year.
 - ▶ In total, the 200 units would divert approximately 49 Metric Tonnes of food waste from the landfill per year. With the current tipping fees, this would save the Township approximately \$3,296.72 per year in tipping fees.
 - ▶ Net cost to the Township for the 200 units was \$21,915 +HST.



RECENT ACCOMPLISHMENTS

DRAINAGE

- ▶ Forrester Branch Drain relocation project completed
- ▶ Drain Maintenance and Billing remains current

Very Good

Good

Fair

Poor

Very Poor

RECENT ACCOMPLISHMENTS

ASSET MANAGEMENT

- ▶ Development of Asset Management Plan for Core Assets to meet requirements of O.Reg.588/17. Specific accomplishment related to roads, bridges & culverts, stormwater, water and wastewater assets:
 - ▶ Create/Update inventory list of core assets
 - ▶ Develop levels of service for core assets
 - ▶ Develop asset management strategies including a risk-based framework
- ▶ Continued developing asset management program to cover non-core assets.



RECENT ACCOMPLISHMENTS

FACILITIES

- ▶ Established facilities management program
- ▶ Evaluation of all Township's facilities through assets condition assessment.



2023 INITIATIVES

TRANSPORTATION

- ▶ Conducting a Transportation master servicing study where aspects such as traffic speed, traffic calming, pedestrian infrastructure including sidewalks are considered to integrate infrastructure requirements for all road users and requirements to upgrade existing infrastructure to accommodate further growth.
- ▶ Continued sidewalk replacements to improve level of service and meet OADA requirements.
- ▶ Implementation of electronic time sheets to be initiated for Public Works staff in 2023 using WebHR.
- ▶ Further implementation of Technology for Public Works Lead Hands and Supervisor with the use of tablets/laptops and computer software for complaint tracking, GIS, ... etc.



2023 INITIATIVES

WASTE MANAGEMENT

- ▶ Implementation of SDG Regional Waste Management Study action items.
- ▶ Preparation for Blue Box transition to producer responsibility in 2025 jointly with local municipalities in SDG
- ▶ Continued efforts for Trillium Landfill water rights acquisition.



2023 INITIATIVES

DRAINAGE

- ▶ Municipal drains improvements as requested.
- ▶ Continued beaver management program.



2023 INITIATIVES

FACILITIES

- ▶ Completing facilities condition assessment study.
- ▶ Implementation plan based on study recommendations for repairs and rehabilitation of facilities.

2023 INITIATIVES

ASSET MANAGEMENT



- ▶ Implementation of developed Asset Management Plan for Core Assets
- ▶ Continued development of Asset Management Plan for Non-Core Assets. Specific initiatives:
 - ▶ Define asset maintenance and rehabilitation strategies (lifecycle events), associated costs estimates, and risks associated with the strategies
 - ▶ Align assets inventory with Finance’s PSAB list including addition and disposing of assets
 - ▶ Develop customer and technical levels of service for non-core assets



HIGHLIGHTS OF OPERATIONS BUDGET

TRANSPORTATION

- ▶ Continuation of Gravel resurfacing schedule for 2023 includes approximately 40 km of gravel roads.
- ▶ Initiation of roads preservation management program.
- ▶ Initiation of inspection and condition assessment program for stormwater sewers.
- ▶ Bridge maintenance to follow recommendations of 2021 OSIM inspection report.
- ▶ Continued removal of trees as a result of Emerald Ash Borer infestation.



HIGHLIGHTS OF OPERATIONS BUDGET

TRANSPORTATION

- ▶ Continued training of Staff:
 - ▶ Operations including: Winter Maintenance, Rural Road Maintenance, Customer Service
 - ▶ Drainage
 - ▶ Supervision and Leadership
- ▶ Implementation of new GL Accounts structure for Stormwater infrastructure.



HIGHLIGHTS OF OPERATIONS BUDGET

FACILITIES

- ▶ Feasibility study on replacing facilities' light fixtures to LED aiming to reduce energy consumption.
 - ▶ Targeted facilities are:
 - ▶ OPP Building
 - ▶ Township Office Building
 - ▶ Fire Station at Long Sault
 - ▶ Library at Long Sault
 - ▶ Library at Ingleside

Commentary / Budget Variances

- ▶ \$10,000 is added to operation budget for streetscaping of County roads.



Operating Expense Financial Summary – PUBLIC WORKS

	2022 Budget	2022 to- date	2023 Budget	2024 Budget	2023 Updated Budget	2024 Updated Budget
3000 - PW - ADMIN	1,124,514	756,570	1,223,517	1,150,855	1,305,592	1,333,320
3010 - PW-EAST GARAGE ADMIN	117,735	140,635	119,984	122,271	123,228	126,292
3020 - PW-WEST GARAGE ADMIN	12,450	13,314	12,669	12,892	12,103	12,405
3110 - PW -ROADS	557,050	600,287	557,192	571,108	811,144	582,545
3130 - PW - BRIDGES	146,736	-	149,347	151,763	71,235	154,346
3135 - PW _ CULVERTS	73,730	116,111	75,028	76,349	40,359	77,271
3141 - PW-SAFETY DEVICES	154,637	91,338	157,398	159,872	82,954	164,360
3142 - PW-LOCATES	42,469	37,363	43,047	43,635	35,347	46,528
3150 - PW-ROADSIDE MAINTENANCE	319,039	428,435	324,431	330,035	263,850	356,701
3151 - PW-SIDEWALKS	26,113	1,989	26,332	26,355	18,168	27,163
3210 - PW- WINTER CONTROL	756,775	674,064	767,777	775,416	712,745	800,035
3220 - PW - WINTER CONTROL - SIDEWALKS	42,116	27,085	42,857	43,612	33,779	45,752
3500 - PW - STREET LIGHTING	143,633	163,136	143,774	143,908	130,000	137,996
3600 - PW-STORM WATER	20,604	19,616	20,971	21,304	157,222	108,724
Contribution to Reserves	169,823	169,823	175,658	162,500	175,658	177,049
Total TRANSPORTATION	3,707,423	3,239,765	3,839,982	3,791,875	3,973,382	4,150,488



Operating Expense Financial Summary – PUBLIC WORKS

	2022 Budget	2022 to- date	2023 Budget	2024 Budget	2023 Updated Budget	2024 Updated Budget
4400 - WM-SOLID WASTE COLLECTION	683,519	582,323	640,784	649,235	635,261	651,918
4510 - WM-LANDFILL -TRILLIUM	178,185	206,139	181,332	184,440	181,538	169,729
4520 - WM-LANDFILL -COUNTY ROAD 29	21,200	15,922	21,573	21,953	22,000	22,843
4600 - WM-WASTE DIVERSION	471,939	563,919	480,535	486,821	484,673	487,525
Contribution to Reserves	20,000	20,000	20,000	20,000	20,000	20,000
Total WASTE MANAGEMENT	1,374,844	1,388,303	1,344,224	1,362,450	1,343,472	1,352,014
4900 - MUNICIPAL DRAINAGE	89,003	149,937	91,506	94,100	95,889	105,940
4910 - TILE DRAINAGE/SHORELINE ASSISTANCE	56,706	23,274	57,088	57,477	55,000	56,944
Contribution to Reserves						
Total DRAINAGE	145,709	173,211	148,594	151,577	150,889	162,884
1600 - FACILITIES - ADMIN	-	77,766	-	-	59,195	60,675
1610 - EMS OPERATIONS	56,003	58,522	56,347	56,698	56,443	56,942
1620 - OPP OPERATIONS	358,105	368,948	360,100	362,131	360,826	363,729
1630 - SLMC	128,450	31,082	128,983	129,526	129,010	129,782
1640 - SS Senior Centre	6,900	4,468	7,021	7,145	6,925	7,098
1650 - MUN OFFICE BUILDING	375,599	191,586	401,134	406,400	249,932	256,680
Contribution to Reserves	5,000	5,000	5,000	5,000	5,000	5,000
Total FACILITIES	925,057	732,371	953,585	961,900	867,331	879,907



PUBLIC WORKS

QUESTIONS / COMMENTS



PUBLIC WORKS
TRANSPORTATION/WASTE
MANAGEMENT/FACILITIES

Capital Projects



Capital Projects Summary – Public Works

Department	Department Sub-Group	Project	Project #	Project Cost for this year	Grants		Reserves/ Reserve Funds/ Surplus'	Debentures	2023 Tax dollars
					OCIF	Gas Tax			
Public Works - Transportation	Roads	Plaza Street Recon, Long Sault (Own Forces)	PT2301	\$ 98,100					\$ 98,100
Public Works - Transportation	Roads	Marydale Avenue , Rosedale	PT2302	\$ 282,300	\$ (282,300)				\$ -
Public Works - Transportation	Roads	Cooper Road Recon (Own Forces)	PT2303	\$ 1,180,300				\$ (1,180,300)	\$ -
Public Works - Transportation	Roads	Alguire Avenue, Rosedale	PT2304	\$ 90,200					\$ 90,200
Public Works - Transportation	Roads	Joseph Street, Rosedale	PT2305	\$ 72,100					\$ 72,100
Public Works - Transportation	Roads	Philip Street, Rosedale	PT2306	\$ 32,600	\$ (32,600)				\$ -
Public Works - Transportation	Roads	Eaman Road (Own Forces)	PT2307	\$ 462,000	\$ (420,466)				\$ 41,534
Public Works - Transportation	Roads	McPhail Road	PT2308	\$ 98,000					\$ 98,000
Public Works - Transportation	Roads	North Branch Road	PT2309	\$ 63,000		\$ (63,000)			\$ -
Public Works - Transportation	Roads	Cameron Road (Own Forces)	PT2310	\$ 259,900				\$ (259,900)	\$ -
Public Works - Transportation	Roads	Atchison Road (040C) (Own Forces)	PT2311	\$ 119,000				\$ (119,000)	\$ -
Public Works - Transportation	Roads	Atchison Road (040B) (Own Forces)	PT2312	\$ 217,000				\$ (217,000)	\$ -
Public Works - Transportation	Roads	East Island Causeway (Phase 4) - Recon	PT2313	\$ 600,000				\$ (600,000)	\$ -
Public Works - Transportation	Culverts	Hunters Road Culvert - Replace Culvert	PT2314	\$ 462,000		\$ (462,000)			\$ -
Public Works - Transportation	Culverts	MacRae Road Culvert - Engineering	PT2315	\$ 36,000					\$ 36,000
Public Works - Transportation	Sidewalk	General annual replacements	PT2317	\$ 75,000					\$ 75,000
Public Works - Transportation	Streetlights	General annual replacements	PT2318	\$ 15,000					\$ 15,000
Public Works - Transportation		SUB-TOTAL		\$ 4,162,500	\$ (735,366)	\$ (525,000)	\$ -	\$ (2,376,200)	\$ 525,934
Public Works - Waste Management	Waste Management	Trillium Landfill - Water Rights Easement Acquisition	PW2001	\$ 350,000			\$ (350,000)		\$ -
Public Works - Waste Management		SUB-TOTAL		\$ 350,000	\$ -		\$ (350,000)	\$ -	\$ -
Public Works - TOTAL				\$ 4,512,500	\$ (735,366)	\$ (525,000)	\$ (350,000)	\$ (2,376,200)	\$ 525,934

Requests:

Public Works - Transportation	Roads	Pleasant Vally Road		\$ 1,262,700				\$ (1,262,700)	\$ -
Public Works - Transportation	Roads	Simcoe Street 203, Long Sault		\$ 275,000				\$ (275,000)	\$ -
Public Works - Transportation	Roads	Brunet Road		\$ 1,047,900				\$ (1,047,900)	\$ -
Public Works - TOTAL				\$ 2,310,600	\$ -	\$ -	\$ -	\$ (4,961,800)	\$ -

GLOSSARY

List of Acronyms

AODA – Accessibility for Ontarians with Disabilities Act

ADT – Average Daily Traffic

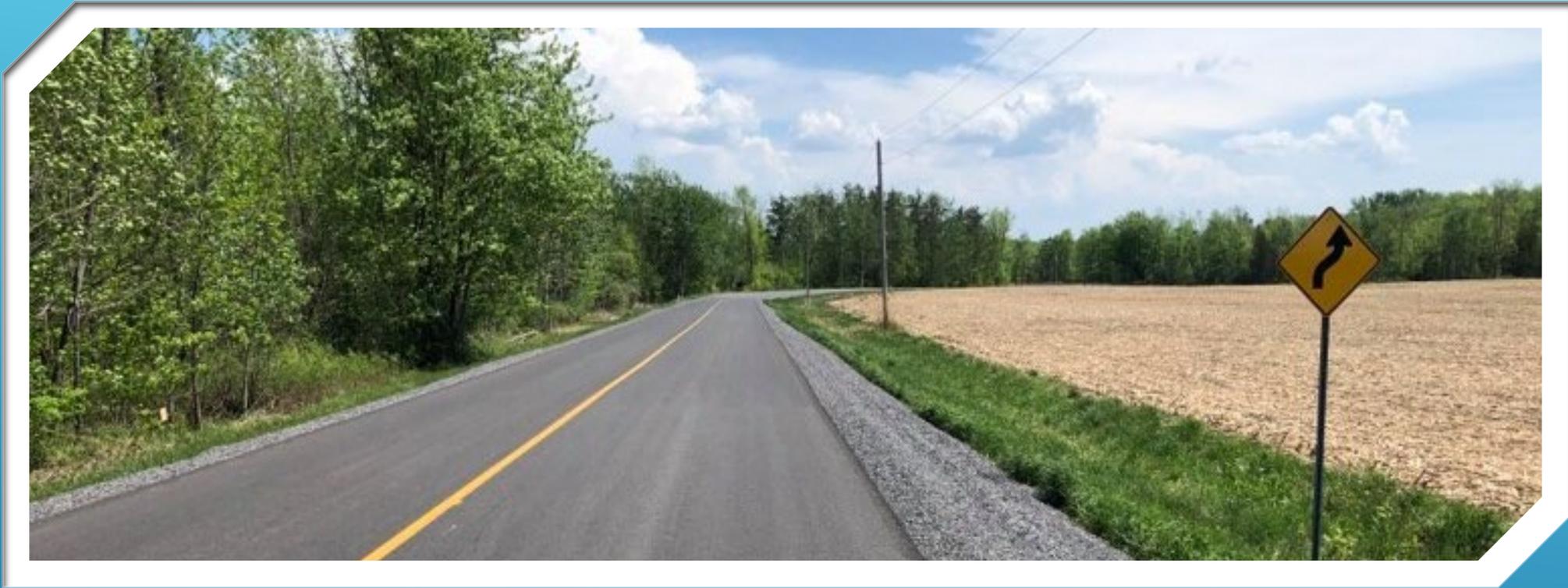
CR – Condition Rating

PCI – Pavement Condition Index

OSIM – Ontario Structure Inspection Manual

<u>Risk Score</u>	
Calculated Risk	Risk
≤ 4.5	Insignificant
$> 4.5 - \leq 7.5$	Negligible
$> 7.5 - \leq 10$	Moderate
$> 10 - < 16$	Extensive
$\geq 16 - 25$	Significant





TRANSPORTATION

Roads

PLAZA STREET RECONSTRUCTION (PT2301)

FUNDING: \$98,100
(TAX BASE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Excavate and Reconstruct Semi-Urban Road and Pave 2-Lifts.
- ▶ Length: 0.1 KM
- ▶ ADT: 800+
- ▶ Current Condition: PCI = 31.4/100; CR = 65/100
- ▶ Risk Score: **18.63 (Significant)**

Insignificant

Negligible

Moderate

Extensive

Significant



MARYDALE AVENUE (PT2302)

FUNDING:
\$282,300 (GRANT)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Pulverize and Pave 1-Lift. In addition to stormwater infrastructure improvement.
- ▶ Length: 1.3 KM
- ▶ ADT: 725
- ▶ Current Condition: PCI = 48.7/100; CR = 69/100
- ▶ Risk Score: **15.20 (Extensive)**

Insignificant

Negligible

Moderate

Extensive

Significant



COOPER ROAD RECONSTRUCTION (PT2303)

FUNDING:
\$1,180,300
(DEBENTURE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Excavate and Reconstruct Road and Pave 1-Lift. In addition to stormwater infrastructure improvement.
- ▶ Length: 2 KM
- ▶ ADT: 132
- ▶ Current Condition: PCI = 38.5/100; CR = 64/100
- ▶ Risk Score: **14.03 (Extensive)**

Insignificant

Negligible

Moderate

Extensive

Significant

ALGUIRE AVENUE (PT2304)

FUNDING: \$90,200
(TAX BASE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Pulverize and Pave 1-Lift. In addition to stormwater infrastructure improvement.
- ▶ Length: 0.5 KM
- ▶ ADT: 49
- ▶ Current Condition: PCI = 44.2/100; CR = 67/100
- ▶ Risk Score: **12.20 (Extensive)**

Insignificant

Negligible

Moderate

Extensive

Significant



JOSEPH STREET (PT2305)

FUNDING: \$72,100
(TAX BASE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Pulverize and Pave 1-Lift. In addition to stormwater infrastructure improvement.
- ▶ Length: 0.3 KM
- ▶ ADT: 49
- ▶ Current Condition: PCI = 44.9/100; CR = 72/100
- ▶ Risk Score: **10.98 (Extensive)**

Insignificant

Negligible

Moderate

Extensive

Significant



PHILIP STREET (PT2306)

FUNDING: \$32,600
(GRANT)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Pulverize and Pave 1-Lift. In addition to stormwater infrastructure improvement.
- ▶ Length: 0.3 KM
- ▶ ADT: 49
- ▶ Current Condition: PCI = 48.5/100; CR = 72/100
- ▶ Risk Score: **10.98 (Extensive)**

Insignificant

Negligible

Moderate

Extensive

Significant



EAMAN ROAD (PT2307)

FUNDING:
\$420,466 (GRANT)
\$41,534 (TAX
BASE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Double Surface Treatment, over Pulverized Existing and New Granular A. In addition to stormwater infrastructure improvement.
- ▶ Length: 3.5 KM
- ▶ ADT: 202
- ▶ Current Condition: PCI = 50.7/100; CR = 62/100
- ▶ Risk Score: **10.03 (Extensive)**

Insignificant

Negligible

Moderate

Extensive

Significant



MCPHAIL ROAD (PT2308)

FUNDING:
\$98,000 (TAX
BASE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Single Surface Treatment.
- ▶ Length: 2.8 KM
- ▶ ADT: 407
- ▶ Current Condition: PCI = 61.8/100; CR = 62/100
- ▶ Risk Score: **9.66 (Moderate)**

Insignificant

Negligible

Moderate

Extensive

Significant

NORTH BRANCH ROAD (PT2309)

FUNDING:
\$63,000 (GRANT)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Single Surface Treatment.
- ▶ Length: 1.8 KM
- ▶ ADT: 330
- ▶ Current Condition: PCI = 54.8/100; CR = 74/100
- ▶ Risk Score: **8.85 (Moderate)**

Insignificant

Negligible

Moderate

Extensive

Significant

CAMERON ROAD (PT2310)

FUNDING:
\$259,900
(DEBENTURE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Double Surface Treatment, over Pulverized Existing and New Granular A.
- ▶ Length: 2.4 KM
- ▶ ADT: 295
- ▶ Current Condition: PCI = 54.8/100; CR = 75/100
- ▶ Risk Score: **8.85 (Moderate)**

Insignificant

Negligible

Moderate

Extensive

Significant

ATCHISON ROAD
040C
(PT2311)

FUNDING:
\$119,000
(DEBENTURE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Double Surface Treatment, over Pulverized Existing and New Granular A.
- ▶ Length: 1.1 KM
- ▶ ADT: 151
- ▶ Current Condition: PCI = 65.7/100; CR = 79/100
- ▶ Risk Score: **6.48 (Negligible)**

Insignificant

Negligible

Moderate

Extensive

Significant

ATCHISON ROAD
040B
(PT2312)

FUNDING:
\$217,000
(DEBENTURE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Double Surface Treatment, over Pulverized Existing and New Granular A.
- ▶ Length: 2 KM
- ▶ ADT: 151
- ▶ Current Condition: PCI = 65.7/100; CR = 79/100
- ▶ Risk Score: **6.48 (Negligible)**

Insignificant

Negligible

Moderate

Extensive

Significant

EAST ISLAND
CAUSEWAY PHASE
4
(PT2313)

FUNDING:
\$600,000
(DEBENTURE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Work Scope: Reconstruction including ditching, ditch outlets, single lift asphalt with 1m paved shoulder.



REQUESTS

Road Projects added to the List

PLEASANT VALLEY ROAD 095

FUNDING:
\$1,262,700
(??? DEBENTURE)

Alignment with Asset Management Plan

- ▶ Not included

Description of Project

- ▶ Work Scope: Full Excavation and Reconstruction - 1 Lift.
- ▶ Length: 2.3 KM
- ▶ ADT: 82
- ▶ No. of Houses/Residents: 5
- ▶ Current Condition: PCI = N/A; CR = 78/100
- ▶ Risk Score: **5.64 (Negligible)**

Insignificant

Negligible

Moderate

Extensive

Significant



SIMCOE STREET 203

FUNDING:
\$275,000
(??? DEBENTURE)

Alignment with Asset Management Plan

- ▶ For consideration in 2026 as per AMP

Description of Project

- ▶ Work Scope: Full Excavation and Reconstruction - 1 Lift. Does not address drainage issues and replacement of sewer lines.
- ▶ Length: 0.5 KM
- ▶ ADT: 1857
- ▶ Current Condition: PCI = 41/100; CR = 60/100
- ▶ Risk Score: **18.26 (Significant)**

Insignificant

Negligible

Moderate

Extensive

Significant

BRUNET ROAD 217

FUNDING:
\$1,047,900
(??? DEBENTURE)

Alignment with Asset Management Plan

- ▶ Not included

Description of Project

- ▶ Work Scope: Full Excavation and Reconstruction - Double Surface Treatment.
- ▶ Length: 2.1 KM
- ▶ ADT: 193
- ▶ Current Condition: PCI = N/A; CR = 72/100
- ▶ Risk Score: **7.05 (Negligible)**

Insignificant

Negligible

Moderate

Extensive

Significant



TRANSPORTATION

Culverts

HUNTERS ROAD CULVERT (PT2314)

FUNDING:
\$462,000 (GRANT)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ 2021 OSIM Inspection recommends replacement of Culvert in 2023.
- ▶ Work Scope: Reconstruction of culvert.



MCRAE ROAD CULVERT (PT2315)

FUNDING:
\$36,000 (TAX
BASE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ 2021 OSIM Inspection recommends repairs to Culvert in 2023.
- ▶ Work Scope: Culvert repair - concrete floor liner.





TRANSPORTATION

Sidewalks

ANNUAL SIDEWALK REPLACEMENTS (PT2317)

FUNDING:
\$75,000 (TAX
BASE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Sidewalk replacement in various locations to improve level of service and meet AODA requirements.
- ▶ Work Scope: Replacement of sidewalks in higher traffic areas which have reached the end of their useful life.





TRANSPORTATION

Streetlights



ANNUAL
STREETLIGHT
REPLACEMENTS
(PT2318)

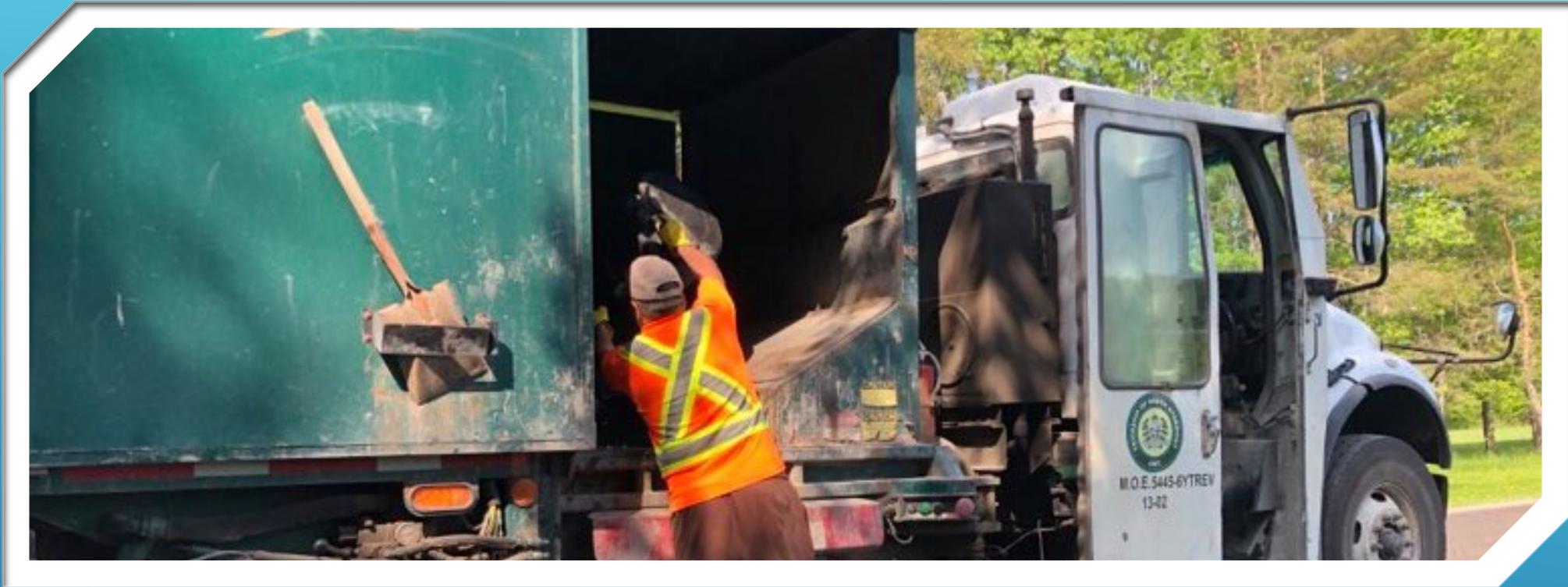
FUNDING:
\$15,000 (TAX
BASE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Additional streetlights as per staff recommendation and resident requests.
- ▶ Work Scope: Installation of 3-5 new streetlights.



WASTE MANAGEMENT

TRILLIUM LANDFILL- EASEMENT ACQUISITION (PW2001)

FUNDING:
\$350,000
(RESERVES)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Water Rights Easement Acquisition





FACILITIES



Capital Projects Summary – Public Works

Department	Department Sub-Group	Project	Project #	Project Cost for this year	Grants	Donations	Carry forwards/ Work in progress (Reserves)	Reserves/ Reserve Funds/ Surplus'	Other (sales)	Debentures	2023 Tax dollars
General Government - Facilities	Facilities	OPP Building - Interlocking Brick Replacement (front & rear)	PB2304	\$ 16,790				\$ (16,790)			\$ -
General Government - Facilities	Facilities	East 7-Bay Garage - Steel Man Door Replacement	PB2305	\$ 3,837				\$ (3,837)			\$ -
General Government - Facilities	Facilities	East 7-Bay Garage - Windows Replacement	PB2306	\$ 4,480				\$ (4,480)			\$ -
General Government - Facilities	Facilities	East 7-Bay Garage - Office Renovation	PB2307	\$ 25,000				\$ (25,000)			\$ -
General Government - Facilities	Facilities	East 7-Bay Garage - Exit Doors Replacement at Salt Dome	PB2308	\$ 6,480				\$ (6,480)			\$ -
General Government - Facilities	Facilities	Township Building - Interlocking Brick Replacement (front & rear)	PB2301	\$ 16,790				\$ (16,790)			\$ -
General Government - Facilities	Facilities	Township Building - Office Renovation	PB2302	\$ 85,000				\$ (85,000)			\$ -
General Government - Facilities	Facilities	Township Building - HVAC Assessment (HSP)	PB2303	\$ 9,700				\$ (9,700)			\$ -
General Government - Facilities		SUB-TOTAL		\$ 168,077	0	\$ -	\$ -	\$ (168,077)	\$ -	\$ -	\$ -

OPP BUILDING –
INTERLOCKING
BRICK
REPLACEMENT
(PB2304)

FUNDING:
\$16,790
(FACILITIES
RESERVE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Replace existing interlocking bricks which have deteriorated due to salt corrosion along with wear and tear.
- ▶ Original installed interlocking bricks were defective. New bricks will replace existing.
- ▶ Alternatively, an option to go with full concrete for these areas is being reviewed.



**EAST 7-BAY GARAGE
STEEL MAN DOOR
REPLACEMENT (PB2305)**

- \$3,837

**WINDOW REPLACEMENT
(PB2306) - \$4,480**

**OFFICE RENOVATION
(PB2307) - \$25,000**

**DOOR REPLACEMENT –
SALT DOME (PB2308) -
\$6,480**

**FUNDING:
\$39,797**

(FACILITIES RESERVE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Steel man door is damaged and needs replacement.
- ▶ Windows of garage are passed their lifespan and need replacement.
- ▶ Office renovation will provide an open concept approach to second level to make better use of space. It will also create two equal size offices for staff.
- ▶ Exit doors of salt dome have major corrosion damage due to use of building. New doors and protection of doors are planned for replacement.



TOWNSHIP BUILDING
– INTERLOCKING
BRICK REPLACEMENT
(PB2301)

FUNDING:
\$16,750 (FACILITIES
RESERVE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Replace existing interlocking bricks which have deteriorated due to salt corrosion along with wear and tear.
- ▶ Original installed interlocking bricks were defective. New bricks will replace existing.
- ▶ Alternatively, an option to go with full concrete for these areas is being reviewed.



TOWNSHIP BUILDING
– OFFICE
RENOVATION
(PB2302)

FUNDING:
\$85,000 (FACILITIES
RESERVE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Creating four offices within the south side of the central file storage room.
- ▶ Each office would be accessed from corridor and would have two workstations per office.
- ▶ Creation of additional offices will include minor HVAC elements for these new spaces.



TOWNSHIP BUILDING
– HVAC ASSESSMENT
(PB2303)

FUNDING:
\$9,700 (FACILITIES
RESERVE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure

Description of Project

- ▶ Assessment of temperature, humidity, and CO₂ levels within different areas of the building following to concerns on air quality and variation in temperature throughout the building.
- ▶ Results will provide a baseline for rectifying these concerns.

PUBLIC WORKS

QUESTIONS /
COMMENTS



FIRE AND RESCUE/BY-LAW ENFORCEMENT

OPERATING BUDGET Update 2023



Recent Accomplishments

- ▶ Construction of new Pumper/Tanker Station 4
- ▶ Establish training for Firefighter NFPA 1001 – two classes set: January 2023 & May 2023
- ▶ Station wear for firefighters completed
- ▶ Community Risk Assessment presented to Council
- ▶ First Aid/CPR recertification completed after backlog due to COVID
- ▶ Bunker gear updated for 2022/2023 as per NFPA standard
- ▶ Annual bunker gear inspections setup as per NFPA standard
- ▶ All Standard Operating Guidelines (SOG's) & personnel records digitized
- ▶ Addressed all outstanding by-law complaints
- ▶ Reviewed and closed the majority of outstanding files
- ▶ New SSFR logo to represent a unified look for the department



2023 Initiatives

- ▶ Continue with NFPA 1001 to be completed by fall 2023
- ▶ Commencing the study and overhaul of the SSFR communications system
- ▶ Establish SCBA bottle inspections and replenishment as per firefighter guidelines
- ▶ Commencing Fire Prevention initiative for South Stormont inspection program
- ▶ Implementation of new software for By-Law
- ▶ Continuous study and review of by-law staffing
- ▶ Fire Master Plan to be presented to council



Highlights of Operations Budget

- ▶ Increase firefighter wages to be comparable to provincial median
- ▶ Increase training costs due to NFPA 1001 requirement
- ▶ Deputy Fire Chief/Training Officer and part-time By-Law Officer



Commentary/Budget Variances

- ▶ Variance due to salary adjustment with firefighters
- ▶ Variance in training to meet provincial requirement for NFPA 1001
- ▶ Increase in maintenance costs for communication system to improve function
- ▶ Cost of materials for equipment, repairs etc., has increased across all sectors



Operating Expenses Financial Summary – FIRE AND RESCUE/PROTECTION OF PERSONS AND PROPERTY

	2022 Budget	2022 to- date	2023 Budget	2024 Budget	2023 Updated Budget	2024 Updated Budget
2000 - FIRE SERVICES ADMIN	418,941	403,385	369,780	375,218	403,552	413,641
2010 - FIRE DEPARTMENT - STATION 1 (LONG SAULT)	173,600	189,810	176,620	179,693	246,976	271,295
2020 - FIRE DEPARTMENT - ST. 4 (ST. ANDREWS)	174,877	181,022	177,876	180,927	190,978	214,027
2030 - FIRE DEPARTMENT - STATION 2 (INGLESIDE)	149,830	134,660	153,095	155,702	153,080	174,935
2040 - FIRE DEPARTMENT - STATION 3 (NEWINGTON)	144,404	142,258	146,682	148,999	167,410	189,621
Contribution to Reserves	300,000	300,000	300,000	300,000	300,000	300,000
Total FIRE RESCUE	1,361,652	1,051,136	1,324,053	1,340,540	1,461,996	1,563,519
2050 - BYLAW AND OTHER PROTECTION	101,697	91,077	104,206	109,281	108,665	111,357
2400 - ANIMAL CONTROL	111,592	83,166	114,342	116,250	128,037	108,328
2410 - OTHER	42,500	43,251	43,248	44,009	10,669	10,936
Contribution to Reserves	25,000	25,000	25,000	25,000	25,000	25,000
Total FIRE RESCUE & OTHER PROTECTION	280,789	242,494	286,796	294,540	272,371	255,621



FIRE AND RESCUE/PROTECTION OF PERSONS AND PROPERTY

QUESTIONS /
COMMENTS



DRAFT 2023 BUDGET

FIRE AND RESCUE

Capital Projects



Capital Summary – Fire and Rescue

Department	Department Sub-Group	Project	Project #	Project Cost for this year	Grants	Reserves/ Reserve Funds/ Surplus'	Other (sales)	Debentures	2023 Tax dollars
Fire Rescue	Fire Rescue	Half Ton Fire Truck	FP2301	\$ 75,000		\$ (75,000)			\$ -
Fire Rescue	Fire Rescue	Fill Station	FP2302	\$ 95,000		\$ (95,000)			\$ -
Fire Rescue	Fire Rescue	Milner Wash Machine	FP2303	\$ 28,000		\$ (28,000)			\$ -
Fire Rescue	Fire Rescue	Communication System Upgrade	FP2304	\$ 125,000		\$ (125,000)			\$ -
Fire Rescue		SUB-TOTAL		\$ 323,000	\$ -	\$ (323,000)	\$ -	\$ -	\$ -



HALF TON TRUCK (FP2301)

FUNDING:
\$75,000
(FIRE VEHICLE
RESERVE)



Alignment with Strategic Plan

- ▶ Goal 1: Corporate Capacity
 - ▶ 1.4: Tools and Technology
- ▶ The capital project request aligns with the Fire Master Plan

Description of Project

- ▶ Current vehicle (Unit 1) would be transferred for use by all four stations as a utility vehicle. This includes loading dirty contaminated hose and any other fire gear to the stations after fires. The vehicle would further be used during normal business hours for fire prevention and by-law usage. The new vehicle would be assigned to the Fire Chief. Note: The Fire Chief monitors all calls and remains on call 24/7 and attends large emergency incidents.



FILL STATION (FP2302)

FUNDING:
\$95,000

(FIRE FACILITY RESERVE)



Alignment with Strategic Plan

- ▶ Corporate Capacity
 - ▶ Objective 1.4 Tools and Technology

Description of Project

- ▶ The SCBA recharging system is a free standing and complete filling station for cylinders. The refilling station is of a fully enclosed design to contain a SCBA cylinder failure or ruptured fill hose.
- ▶ Section 21 committee (appointed by the Minister of Labor pursuant to the OHS A section 21). Fire Fighter's Guidance notes Section 1 Apparatus & Equipment subsection 1-9 SCBA Air Cylinders Handling Visual Inspection: SCBA compressed air cylinders should be emptied and refilled with compressed breathable air when unused for 12 months.



MILNER WASHER MACHINE (FP2303)

FUNDING:
\$28,000
(FIRE EQUIPMENT
RESERVE)



Alignment with Strategic Plan

- ▶ Corporate Capacity
 - ▶ Objective 1.4 Tools and Technology

Description of Project

- ▶ The Gear Guardian washer extractor is a heavy duty cleaning unit for firefighting bunker gear decontamination. We have spent \$4997, on average, over the past four years having bunker gear sent out for cleaning and repairs . Recovery of costs is anticipated in 5-7 years.



COMMUNICATION SYSTEM UPGRADE (FP2304)

FUNDING:
\$125,000
(FIRE EQUIPMENT
RESERVE)



Alignment with Strategic Plan

- ▶ Corporate Capacity
 - ▶ Objective 1.4 Tools and Technology
- ▶ SSFR has retained the services of Frontline Communications Inc. for support in assessing the existing radio system and provide recommendations and cost estimates that will address long term solutions for radio communications. As part of the study, Phase 1 would require complete replacement of all radios.
- ▶ The replacement includes 60 portable radios (15 per station), 5 mobile base stations (1 per station and chief's office, 14 mobile radios (1 for each vehicle) and accessories (remote speaker, charger, carrying case).

FIRE AND RESCUE/PROTECTION OF PERSONS AND PROPERTY

QUESTIONS /
COMMENTS



PLANNING AND BUILDING

OPERATING BUDGET UPDATE 2023



Recent Accomplishments - 2022

- ▶ Site Plan and Subdivision Guidelines Implemented
- ▶ Development Charges By-law Implemented
- ▶ RRCA Land Donation and Swap Completed (Future Conservation Area)
- ▶ Approval John Chase Subdivision Phase 1
- ▶ Approval Mirlaw/Glenco Subdivision
- ▶ Site Plans Completed (Lost Villages Brewery, 31 Bethune, Farran's Point Road, Wills Transfer, McBride Storage, etc.)
- ▶ Cloudpermit Software – Planning Development Module Integrated (Site Plan Control, Zoning By-law Amendments)
- ▶ CBO Succession Plan Implemented
- ▶ Long Sault East Industrial Park (Phase 1) and Street Name Dedication



2023 Initiatives

- ▶ Avenue 31 Development - Update: Draft Plan of Subdivision Application
- ▶ John Chase Subdivision Phase 1 (BLOCK 3 - Multi-Residential Development)
- ▶ Fence and Sign By-laws (Planning/Building/By-law Enforcement)
- ▶ Forest Protection / Clear Cutting By-law
- ▶ Site Plans - Bray Development, Suncor Property, Hairology, MacDonald Development, Atchison Warehouse, etc.)
- ▶ Future Plans of Subdivision: Long Sault (4 Developers), St. Andrews (3 Developers), Ingleside (4 Developers)
- ▶ Allocation Policy Review - Planning/Public Works
- ▶ Evaluate Pedestrian Connectivity - Planning/ Public Works / WT Infrastructure (Long Sault/Ingleside)
- ▶ Zoning By-law Update (Townships, County and Republic Urbanism)
- ▶ Growth Management Study and Settlement Boundary Expansion (County Wide)



Highlights of Operation Budget

- ▶ Lot Grading Digitization - Phase 1: Complete. Phase 2: March 2023
- ▶ Waterfront Plan and Beaches Property Implementation Plans
- ▶ Fees and Charges - Planning and Building (Refine Planning and Implement)
- ▶ Similar to Moderate Construction Volumes Anticipated (Current Market Conditions)
- ▶ Dormant Permit Initiative (Building By-law)
- ▶ Bill 109 and 23 will negatively impact development DC Charge revenue, development application timeframes and potentially deliverables
- ▶ Planning staff workload will increase due to legislative changes



Commentary / Budget Variances

- ▶ Forecast for both Planning and Building will be dependant on market trends and will dictate development activity. There is a lot of residential and ICI on the horizon
- ▶ Building By-law fee increase in effect January 1st, 2023
- ▶ Both Planning and Building Department fees and charges will increase 1st quarter of 2023 (Watson Report)
- ▶ Appropriate cost recovery percentile for Planning fees will be reviewed with Council prior to approval
- ▶ Projected Development Charges (DC) revenues will be reduced in accordance with Bill 23: 2023(20%), 2024(15%), 2025(10%), 2026(5%)



Operating Summary – PLANNING AND BUILDING

	2022 Budget	2022 to- date	2023 Budget	2024 Budget	2023 Updated Budget	2024 Updated Budget
PLANNING & BUILDING						
8100 - PLANNING & ZONING	259,657	343,989	264,181	272,275	344,426	352,624
8110 - PD - COMMITTEE OF ADJUSTMENT	-	963	-	-	2,400	2,050
8500 - BUILDING PERMIT AND INSPECTION SERVICES	539,051	369,899	451,931	468,530	459,108	470,536
Contribution to Reserves	56,000	56,000	56,986	57,388	160,000	180,000
Total PLANNING & BUILDING	854,708	770,851	773,099	798,192	965,935	1,005,211

Note: Increase in Contribution to Reserves (2023 \$100K, 2024 \$120K) for Development Charges



GENERAL GOVERNMENT –

CHIEF ADMINISTRATIVE OFFICER •

- CORPORATE ADMIN*
- HUMAN RESOURCES*
- FACILITIES*
- ECONOMIC DEVELOPMENT*
- CORPORATE COMMUNICATIONS*

OPERATING BUDGET Update 2023



Recent Accomplishments

- ▶ Improvements to Health and Safety program, updated training provided
- ▶ Recruitment processes for PWS, Finance, Fire and Rescue Services
- ▶ Strong, successful South Stormont businesses applications to SDG Regional Incentives Program
- ▶ Implemented Human Resources Information System software for non-union employee use
- ▶ Joint procurement with South Glengarry for water and wastewater operations review
- ▶ Expropriation process Trillium Landfill commenced



2023 Initiatives

- ▶ Implement Council direction for water and wastewater operations review
- ▶ CUPE contract negotiations
- ▶ Implement HRIS software for union group of employees
- ▶ Wage and benefit review for employer of choice program
- ▶ Ongoing participation in regional housing initiative
- ▶ Introduce new employee training/education initiatives
- ▶ 45th Parallel Road extension
- ▶ Community Improvement Plan review and update
- ▶ Emergency alert notification system implementation (notifications, email, text, phone call)
- ▶ Breakfast Connections with Cornwall Business Enterprise Centre
- ▶ Economic Development Plan update



Highlights and Commentary Operating Budget

- ▶ Transition of General Ledger to allow tracking of HR costs
- ▶ Wage and benefit review included in operating budget
- ▶ Supporting portion of cost for consultant for Heritage Centre Expression of Interest RFP to assist in development of RFP and evaluation process



Operating Expenses Financial Summary – CHIEF ADMINISTRATIVE OFFICER

GENERAL GOVERNMENT - CAO

- 1200 - CORPORATE ADMINISTRATION - CAO
- 1710 - HUMAN RESOURCES
- 1720 - CORPORATE COMMUNICATIONS
- 1900 - ECONOMIC DEVELOPMENT
- Contribution to Reserves

Total CAO

	2022 Budget	2022 to-date	2023 Budget	2024 Budget	2023 Updated Budget	2024 Updated Budget
	433,187	351,051	483,196	491,506	316,436	321,221
					142,437	145,998
	82,186	64,110	83,270	83,973	86,826	87,967
	238,471	74,676	242,885	245,866	242,747	247,563
	100,000	100,000	100,000	100,000	100,000	100,000
	853,844	589,836	909,352	921,345	888,445	902,749



CHIEF ADMINISTRATIVE OFFICER

QUESTIONS /
COMMENTS



ECONOMIC DEVELOPMENT

Capital Projects



Capital Projects Summary – Economic Development

Department	Department Sub-Group	Project	Project #	Project Cost for this year	Grants	Reserves/ Reserve Funds/ Surplus'	Other (sales)	Debentures	2023 Tax dollars
Economic Dev	Economic Dev	Economic Development Plan	ED2201	\$ 65,000		\$ (65,000)			\$ -
Economic Dev	Economic Dev	Long Sault Indust. Park-Stormwater Mgmt Pond	ED2204	\$ 177,000		\$ (177,000)			\$ -
Economic Dev	Economic Dev	Servicing Master Plan	ED2301	\$ 75,000		\$ (75,000)			\$ -
Economic Dev	Economic Dev	Waterfront Plan Development - Supporting Studies / Design / Place making	ED2203	\$ 50,000		\$ (50,000)			\$ -
Economic Dev	Economic Dev	Housing Needs assessment & Policy development	ED2302	\$ 50,000		\$ (50,000)			\$ -
Economic Dev	Economic Dev	Industrial Road Construction(Ingleside)	ED2303	\$ 2,200,000			\$ (2,200,000)		\$ -
		SUB-TOTAL		\$ 2,617,000	\$ -	\$ (417,000)	\$ (2,200,000)	\$ -	\$ -



ECONOMIC DEVELOPMENT PLAN (ED2201)

FUNDING:
\$65,000 (RESERVE)

Alignment with Strategic Plan

- ▶ Economic Development
 - ▶ Shovel Readiness
 - ▶ Investment Attraction

Description of Project

- ▶ Update necessary to 2016 Economic Development Strategy and Plan
- ▶ Project is carry over from 2022, not started due to capacity and ongoing work
- ▶ Focus on services and commercial space needed to support growth



LONG SAULT
INDUSTRIAL PARK –
STORMWATER
MANAGEMENT POND
(ED2204)

FUNDING:
\$176,000
(RESERVE)

Alignment with Strategic Plan

- ▶ Economic Development
 - ▶ Shovel Readiness
 - ▶ Investment Attraction

Description of Project

- ▶ Next phase of land development to support existing and future industrial lots in Long Sault Industrial Park



SERVICING MASTER PLAN (ED2301)

FUNDING:
\$75,000 (LAND
INVENTORY
RESERVE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure
 - ▶ Servicing Capacity

Description of Project

- ▶ Next phase of Servicing Plan for Ingeside and Long Sault to support growth
- ▶ Support plans for growth opportunities
- ▶ Identifies priority areas and needs for asset management planning



WATERFRONT PLAN DEVELOPMENT (ED2203)

FUNDING:
\$50,000

(LAND INVENTORY
RESERVE)

Alignment with Strategic Plan

- ▶ Sustainable Infrastructure
 - ▶ Multi-modal services
- ▶ Pride of Place

Description of Project

- ▶ Upon receipt of lease and or lands, funds will support project development identified for Ingleside kayak and canoe entry point and Long Sault Dog Park



HOUSING NEEDS ASSESSMENT (ED2302)

FUNDING:
\$50,000
(LAND INVENTORY
RESERVE)

Alignment with Strategic Plan

- ▶ Strong Community
 - ▶ Servicing Needs
 - ▶ Housing

Description of Project

- ▶ Identify types and forms of housing that exist and what's needed to support growth and economic need for the community
- ▶ Review and consider incentivizing varied housing options that attract private development
- ▶ Continue to work on options locally and regionally with Cornwall and SDG housing initiative in support of affordable housing



INDUSTRIAL ROAD CONSTRUCTION (ED2303)

FUNDING:
\$2,200,000
(OTHER-SALES)

Alignment with Strategic Plan

- ▶ Economic Development
 - ▶ Shovel Readiness

Description of Project

- ▶ Extend 45th Parallel Road to complete sale requirements for lot on north side to logistics firm
- ▶ Project is a requirement for the sale of the lands
- ▶ Project previously approved, Dec 2022.



CHIEF ADMINISTRATIVE OFFICER

QUESTIONS /
COMMENTS



GENERAL GOVERNMENT –

CORPORATE SERVICES ▪

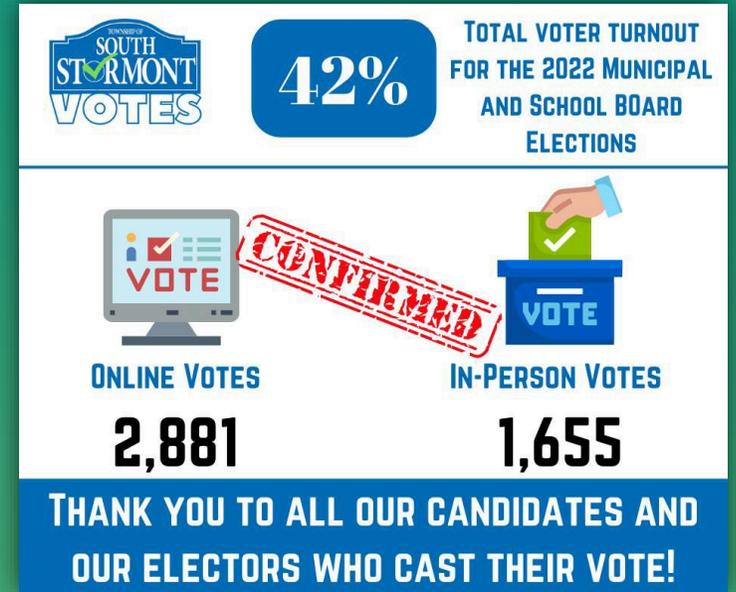
- COUNCIL
- CORPORATE SERVICES
- CORPORATE IT SERVICES
- CONSERVATION
- CEMETERIES

OPERATING and CAPITAL BUDGET Update 2023



Recent Accomplishments

- ▶ Successful Municipal Election
- ▶ Implementation of Multiple Software Platforms
 - ▶ Fuel Management
 - ▶ Human Resources
 - ▶ Records Management
- ▶ Transition/training new Administrative Assistant from Customer Services Representative
- ▶ Records Management overhaul for 3 departments
- ▶ Scanned over 100,000 documents



2023 Initiatives – Clerk/Customer Service

- ▶ Records Management Program and Policy (remaining 4 departments and external sites)
- ▶ Transition of Emergency Management to Corporate Services
- ▶ Delegation of Authority By-law Review
- ▶ Council Reimbursement Policy
- ▶ Committee (Terms of Reference) Review
- ▶ Personal Information Bank and FOI Process Review
- ▶ Public Notice Policy
- ▶ Land Acquisition Policy
- ▶ Marriage Solemnization Policy



2023 Initiatives – Information Technology

- ▶ Modernization Initiatives under Intake #3
 - ▶ By-law Enforcement Software
 - ▶ Mobile Device Deployment and Installation
 - ▶ Fire Trucks and Pick Up (9)
 - ▶ Building Vehicle (1)
 - ▶ By-law Vehicle (1)
 - ▶ Public Works and Recreation Pick Ups (5)
 - ▶ Mobile Device Deployment
 - ▶ Lost Villages
 - ▶ St. Andrews West Pool
 - ▶ Arena
 - ▶ Garage
 - ▶ Municipal Office



2023 Initiatives – Information Technology

- ▶ Modernization Initiatives under Intake #3
 - ▶ Lot Grading Phase 2
 - ▶ Accessibility Review (Website)
 - ▶ Emergency Email Alert Software
 - ▶ HR and Finance Software Integration
 - ▶ Boardroom Virtual Meeting Implementation
- ▶ Data Management (Building Department)
- ▶ Work Order / Asset Management Software – Future Plan
- ▶ Business Continuity and Disaster Recovery
- ▶ IT Governance (Policies and Future Planning)
- ▶ Council Chambers Audio/Visual (Funding Dependant)



Highlights of Operation Budget – Key Goals

- ▶ Successfully complete projects under Modernization Funding
- ▶ Review outcome of Modernization establishing reasonable next steps
- ▶ Enhance cross training and back up support for Information Technology duties
- ▶ Focus on Records Management Program and Policy development



Commentary / Budget Variances

- ▶ IT Software (new platforms and annual increase)
- ▶ Legal Support
- ▶ IT Consulting



Operating Financial Summary – CORPORATE SERVICES

	2022 Budget	2022 to-date	2023 Budget	2024 Budget	2023 Updated Budget	2024 Updated Budget
GENERAL GOVERNMENT - CORPORATE SERVICES						
1000 - CORPORATE	-	140	-	-	-	-
1100 - COUNCIL - ADMIN	263,125	246,997	186,728	189,747	206,215	200,347
1300 - CORPORATE SERVICES	527,491	482,273	543,652	556,358	598,821	604,830
1310 - CORPORATE INFORMATION SYSTEMS	422,127	766,465	447,275	508,876	463,225	537,443
2300 - CONSERVATION AUTHORITY - RAISIN	101,415	105,908	103,200	105,016	108,554	111,268
5400 - CEMETERIES	2,000	4,110	2,000	2,000	2,000	2,000
Contribution to Reserves	55,000	55,000	55,880	56,775	55,000	55,000
Total CORPORATE SERVICES	1,371,158	1,660,894	1,338,735	1,418,773	1,433,816	1,510,887



CORPORATE SERVICES

QUESTIONS /
COMMENTS



GENERAL GOVERNMENT –

FINANCE

OPERATING BUDGET Update 2023



DRAFT 2023 BUDGET

Recent Accomplishments

- ▶ Successfully implemented the upload of payments from various banks to Vadim
- ▶ Comprehensive Fees and Charges Review – Watson and Associates
- ▶ Completed review, reconciliation and updated process of Trust account and recording of forfeitures as revenue
- ▶ Established Reserve/Reserve Funds – Development Charge Reserve Fund, Building Services Reserve



2023 Projects

- ▶ Various Policy reviews and updates
- ▶ Internship position – Finance Specialist
- ▶ Financial Applications
 - ▶ Continuation of Timesheet analysis and implementation
 - ▶ Payroll processes
 - ▶ Workorder and Purchase Order analysis and implementation continues



Highlights of Operation Budget – Key Goals

- ▶ Provide timely, accurate, clear and complete financial information and support.
- ▶ Incorporate long-term perspective into the financial planning process: multi-year budgeting, asset management planning, utilization of reserves, debt financing.



Commentary / Budget Variances

There are no significant changes to the 2023 Update for financial services.



Operating Expenses Financial Summary - FINANCE

	2022 Budget	2022 to-date	2023 Budget	2024 Budget	2023 Updated Budget	2024 Updated Budget
GENERAL GOVERNMENT - FINANCIAL SERVICES						
1400 - FINANCE	638,053	464,029	627,656	612,172	625,360	637,981
Contribution to Reserves	33,692	33,692				
Total FINANCIAL SERVICES	671,745	497,721	627,656	612,172	625,360	637,981



FINANCE

QUESTIONS /
COMMENTS

