



Township of SOUTH STORMONT

www.southstormont.ca
P.O. Box 84, 2 Mille Roches Rd
Long Sault, ON K0C 1P0

Ditch Infill APPLICATION AND APPROVAL

PURSUANT TO Ditch Infill BY-LAW 2014-061

OWNER/APPLICANT TO COMPLETE TOP TWO SECTIONS OF FORM

The Owner/Applicant is required to adhere to the Township of South Stormont Ditch Infill Policy and Typical Ditch Profile Sketch

Owner Name:	
Address:	
Roll No:	Phone:
Entranceway Location:	
Side of Road (N,S,E,W) _____	
Lot No: _____	Con/Plan No. _____
Specifically _____ meters _____ (N,S,E,W) of _____	

Partial Ditch Infill ☐	Complete Ditch Infill ☐
Contractors Name: _____	
Complete Ditch Infill Only:	
Engineer's Name: _____ Engineering Firm: _____	
Notes: 1. Proposed infill area to be staked at roadside. 2. Applicant is responsible for all costs associated with the work. Specifications will be determined by the Township. 3. Proof of adequate insurance may be requested. 4. Fees as per current Fees/Charges By-law. 5. Proponent is responsible for contacting the Township and booking a final inspection upon completion of the work.	
Acknowledgement: I/We hereby apply to the Corporation of the Township of South Stormont for permission to construct, alter or change the use of the ditch described above and do hereby agree to conform to the Township conditions, standards and specifications governing entrances in accordance with By-law 2014-061.	
_____	_____
Owner/Authorized Applicant Signature	Date (MM-DD-YY)

FOR OFFICE USE ONLY

DITCH INFILL PERMIT		Print Name	Inspector Signature	Date: (MM-DD-YY)
Inspected	☐ On Desk ☐ On site BY: _____			
Pipe Size	☐ 4" ☐ 6"			
Length:	m	Slope:	%	
Grade Difference:	m	Existing CSP Condition:	G F P / G F P	
PERMIT APPROVAL				
☐ Permit approved as noted ☐ Not approved – see below				
Cost: _____		Charged to Building Permit? ☐ Yes ☐ No		
Comment: _____				
_____		_____		
Date (MM-DD-YY)		Township of South Stormont Public Works Manager or Designate		

PHONE: 613-534-8889

FAX: 613-534-2280

Email: info@southstormont.ca



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DITCH INFILL PERMIT CONDITIONS

1. This Ditch Infill Permit is subject to all Municipal By-laws.
2. Work on a partial or complete ditch infill must not be started before a Ditch Infill Permit has been issued by the Township.
3. The Proponent will be responsible for all costs associated with a partial or complete ditch infill.
4. All work related to, or forming part of, a partial or complete ditch infill, shall be carried out in accordance with the approved plans and specifications subject to the approval of the Township. The owner of the property shall bear all expenses related thereto.
5. The locations and modes of construction of all partial or complete ditch infill work shall be in accordance with standards and specifications established by the Public Works Manager and approved by Council.
6. Failure to comply with the provisions of By-law 2014-061 or the standards and specifications established in accordance with the provisions may be prosecuted to the full extent of the law.

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