



## Application For Outdoor Shooting Range Licence

The undersigned hereby applies to the Township of South Stormont for a Shooting Range Licence under the provisions of the current Outdoor Shooting Range Licensing By-law No. 2025-050

Date: \_\_\_\_\_ File No. \_\_\_\_\_

### A. Applicant Information

1a. Name of Owner: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

1b. Name of Agent: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

### B. Property Information

2. Municipal Address: \_\_\_\_\_

Geographic Township of: \_\_\_\_\_

Legal Description: Lot \_\_\_\_\_ Concession \_\_\_\_\_ Part \_\_\_\_\_ Plan No \_\_\_\_\_

Lot Size: Frontage \_\_\_\_\_ Depth \_\_\_\_\_ Lot Area \_\_\_\_\_

### C. Licence Application Information

The undersigned shall provide a letter to the Director responsible for Municipal Law Enforcement as part of this application, providing an overview of the proposal including the information as described below (and review of section 2.12 of By-law No. 2025-050)

PHONE: 613-534-8889

FAX: 613-534-2280

EMAIL: [info@southstormont.ca](mailto:info@southstormont.ca)



# Township of **SOUTH STORMONT**

**P.O. Box 84, 2 Mille Roches Rd  
Long Sault, ON K0C 1P0**

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3. A current survey report, location certificate or other valid real property documents:
    - The geographical location, layout of the shooting range, proposed trajectories in relation to the location of all buildings and structures located on the property.
  4. The current zoning designation for the subject property.
  5. Is the access to the subject land next to a provincial highway, a municipal road that is maintained year round or seasonally, another public road, a right-of-way or water?
  6. What is the existing use of the subject property (including any buildings)?
  7. What are the proposed uses of the subject property (including any buildings)?
  8. Existing uses of abutting properties:
    - North
    - South
    - East
    - West

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## D. Declaration

The following declaration must be completed:

### Declaration Of Owner

I/We \_\_\_\_\_ of the \_\_\_\_\_  
of \_\_\_\_\_ in the \_\_\_\_\_ of \_\_\_\_\_

solemnly declare that:

All the statements contained in this application and provided by me are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

DECLARED before me at the \_\_\_\_\_ of \_\_\_\_\_ in the  
\_\_\_\_\_ of \_\_\_\_\_ this \_\_\_\_\_ day of  
\_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Signature of Commissioner

\_\_\_\_\_  
Signature of Applicant



Personal information contained on this form is collected pursuant to *the Municipal Freedom of Information and Protection of Individual Privacy Act* and will be used for the purpose of responding to your request. Questions about this collection should be directed in writing to the Freedom of Information and Privacy Coordinator of the Township of South Stormont.

To help process your application, please fill in the application form and submit the appropriate site plans. A check list is included below which you may use to ensure that you have included all the required information. Please remember that a complete application will help us to process your request faster.

A shooting range licence issued under the provision of the outdoor shooting range bylaw 2025-xx shall be valid only for the period of which it was issued. All licences shall expire one (1) year from the date of issuance, unless otherwise extended in writing by the municipality.

If you have any questions, please do not hesitate to contact the Director responsible for Municipal Law Enforcement at (613) 534-8889 or by fax (613) 534-2280.

### **E. Applicant Checklist**

Please use this check list to verify that you have included all the required information where applicable.

#### **General**

1.	<input type="checkbox"/>	Pre-consultation meeting Date: (month/day/year)
2.	<input type="checkbox"/>	Completed explanatory letter (project overview)
3.	<input type="checkbox"/>	Completed application form
4.	<input type="checkbox"/>	Two (2) copies of up-to-date survey plan or reference plan
5.	<input type="checkbox"/>	One (1) copy of registered deed
6.	<input type="checkbox"/>	Twp (2) copies of the <u>draft</u> site plan
7.	<input type="checkbox"/>	Proof of Insurance Coverage



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## **F. Indemnification Declaration**

Pursuant to section 2.12 of Outdoor Shooting Range Licensing By-law #2025-XX

### **Declaration of Indemnification**

By making an application for this Licence, I, the Owner of the property which this licence is being applied to for the purpose of an outdoor shooting range, hereby indemnifies and holds the Corporation of the Township of South Stormont ("the Township") and the Corporation of the United Counties of Stormont, Dundas and Glengarry ("the SDG Counties"), their officers, employees and those whom they are legally responsible harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any negligent acts or omissions whether willful or otherwise by the Owner, members or guests of the outdoor shooting range, their officers, employees, vendors or other persons for whom they are legally responsible.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

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